

**Wrightsville Borough Municipal Authority  
Public Meeting Agenda  
601 Water Street  
Wrightsville, PA 17368  
August 14, 2025**

- 1. CALL TO ORDER** – Chairman, Phillip Landis
- 2. ROLL CALL** – Chairman, Phillip Landis  
Rick McDonald                      Jared Poole  
Matt Russ                              Kathy Abel  
Britton Hartzok                      Brian Lyle
- 3. INTRODUCTIONS**
- 4. VISITORS**
- 5. MEETING MINUTES**  
Motion to approve July 2025 Minutes
- 6. REPORTS**
  - 6.1. Financial Reports** – Vicky Giandalia  
  
Motion to approve July 2025 Check Registers  
  
Motion to approve July 2025 Financial Reports  
  
Motion to adopt the 2024 Audit Report
  - 6.2. Budget & Finance Committee Report** – Britton Hartzok
  - 6.3. CSD Engineer’s Report** – Nate Hardman (See Report)  
  
Bid Tabulation – Bookmyer Excavating LLC low bidder (see bid document)  
  
Alternate #1 - \$194,762.84 (lowest bid) (see bid document)  
  
Alternate #2 - \$86,000.63 (lowest bid) (see bid document)  
  
Motion to award bid to Bookmyer Excavating LLC and to decide on Alternate #1 or Alternate #2.
  - 6.4. Solicitor’s Report** – Peter Ruth (See Report)  
  
Motion to adopt the Wrightsville Borough Municipal Authority Credit Card Policy
  - 6.5. Physical Facilities & Infrastructure Committee Report** – Brian Lyle

**6.6.** Stormwater Committee Report – Matt Russ

**6.7.** General Manager’s Report (Water, Sewer & Refuse) – Jeff Miller

**6.8.** Operations & Human Resources Committee Report – Rick McDonald

**7. OTHER BUSINESS**

**8. FINAL COMMENTS**

**9. ADJOURNMENT**