

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL
REGULAR MEETING

MONDAY, SEPTEMBER 11, 2023

Borough Chambers
601 Water Street
Wrightsville, PA

In attendance: President Giandalia, Vice President Lyle, Councilman McDonald, Councilman Landis, Councilman White, Councilman Russ, Mayor Slenker, Treasurer Giandalia, Engineer Klinedinst, Secretary Hoff

Absent: Solicitor Ruth

President Giandalia called the Regular Meeting of the Wrightsville Borough governing body to order at 6:30pm and led the salute to the American Flag.

PUBLIC COMMENT:

Faye Raffensberger:

Ms. Raffensberger relayed her appreciation to members of council for their actions taken since the last meeting regarding having grass cut in bump outs along S. Front St. and fixing the water issue noted at the last meeting.

Ms. Raffensberger asked members of council why the alley way next to her home at 316 S. Front St. is signed for one-way only. Ms. Raffensberger was told that the signs were a requirement from PennDOT to acquire the Highway Occupancy Permit required from S. Front St. Improvement Project.

Snook Young:

Ms. Young asked who must complete a traffic study on one-way alley way. Engineer Klinedinst replied "PennDOT traffic engineer would have to complete the study".

Ms. Young relayed to members of council that the water drainage in pits put in along S. Front St. are horrible.

Steve Conti:

Mr. Conti asked members of council the procedure and any rules/regulation to installing a loading dock along N. Front S. for deliveries being made to Burning Bridge. Mr. Conti was directed to contact Solanco Engineering for direction.

Bob Gotwals:

Mr. Gotwals asked members of Council if a street closure request could be granted pending paperwork is submitted to Borough office for event being held at Wrightsville Presbyterian Church on Sunday, September 24, 2023, from 12pm-6pm and also Fall Fest on Saturday, October 28, 2023 from 10am-3pm.

Councilman White made a motion to approve closing 2nd St. from Locust St. and Centre Alley for church event on Sunday, September 24, 2023 from 12pm-6pm. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to approve Recreation/Entertainment Permit Application and street closure request for Fall Fest. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Mary Ellen Siksa:

Ms. Siksa relayed to those in attendance the community yard sale was a huge success. Ms. Siksa supplied members of council with information on Trail Town Decorated Bicycle Competition that she would like to have within the Borough. Council had no objections.

Mel McDonald:

Mrs. McDonald relayed to members of council that the bump outs along S. Front St. need to be taken away because no one likes them.

Mrs. McDonald wanted to know why the Community Clean-up Day was not advertised. No further discussion was held.

Alicia Ferrari:

Mrs. Ferrari provided Council and those in attendance an update on holiday decoration fundraising. Alicia noted that Burning Bridge donated \$3375.00 from a recent fundraising event held at Burning Bridge Tavern.

Mrs. Ferrari announced members of the committee to those in attendance. Committee members include Fred Smith, Bob Gotwals, Jackie Gotwals, Christine Siksa, Mary Ellen Siksa, Eliseo Cruz, Lorri Harmer, Alicia Ferrari, Sara Lafe, Mr. Etterline.

DEPARTMENTAL REPORTS:

Fire:

Report was provided with meeting materials. Chief Livelsberger relayed report highlights noting that 77 calls were received in August. Chief Livelsberger relayed to those in attendance the annual golf tournament was a huge success and netted a profit of \$18,000.

Police:

Report was provided with meeting materials. Chief Pollock relayed report highlights to those attendance.

Emergency Management Coordinator:

Report was provided with meeting materials.

Ambulance:

Report was provided with monthly meeting materials. Supervisor Marden relayed to those in attendance that 119 calls were received in Wrightsville Borough.

Zoning:

Report was provided with monthly meeting materials.

Streets & Parks:

Report was provided with monthly meeting materials.

Engineer:

Report was provided with the monthly meeting materials. Engineer Klinedinst relayed report highlights to those in attendance.

Councilman White made a motion to amend agenda to act on 5th St. Street Improvement bids. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to award 5th Street Improvement contract to CPA Payment Services, Inc. for low bid of \$32,108.80. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Treasurer:

Report was provided with the monthly meeting materials. Treasurer Giandalia relayed report highlights to those in attendance.

Councilman Landis made a motion to approve the August check register as presented by Treasurer Giandalia. Councilman Russ seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Landis made a motion to approve the August financial reports. Councilman Russ seconded the motion. All in favor. The motion carried with a unanimous vote.

Mayor:

Mayor Slenker relayed to members of council that she has been receiving several calls about stray cats and asked what can be done. Mayor Slenker was advised to let residents know that they can call Klugh Animal Control, if necessary.

Mayor Slenker relayed to those in attendance that her office hours are now by appointment only. Councilman Landis would like the Animal Ordinance noted in next Borough newsletter outlining animal etiquette.

Solicitor:

Report was provided with monthly meeting materials.

ACTION ITEMS:

Councilman White made a motion to approve the Special Handicap or Disabled Parking Application for 219 Chestnut St. Vice President Lyle seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Landis made a pending approval from Municipal Authority to change Workers Compensation insurance carrier from Amtrust to Key Risk Company. Councilman Russ seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice President Lyle made a motion to approve PennDOT *revised* Roundabout Maintenance Agreement. Councilman Russ seconded the motion. Councilman White opposed the motion. Motion carried with a 5-1 vote.

Councilman White made a motion to approve 2024 Municipal Animal Housing Agreement with York County SPCA totaling \$1610.00. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice President Lyle made a motion to approve Application for Payment No. 5 for the South Front Street Improvement Project from Reamstown Excavating & Concrete in the amount of \$238,168.32 as recommended by the engineer. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made motion to approve the Recreation/Entertainment Permit Application for American Legion Post 469 Yard Sale and Cornhole Tournament on Saturday, September 16, 2023 from 5am-11pm at Riverfront Park. VP Lyle seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to approve the Recreation/Entertainment Permit Application from American Legion Post 469 for 2023 Holiday Parade on Sunday, November 26, 2023 from 4pm-8pm. Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to approve the street closure request for Holiday Parade on Sunday, November 26, 2023 with the following noted changes from request submitted:

Changes: NOT APPROVED – No parking on South side of Locust St.

Pending change due to possible emergency calls: Requested N. Front St. be closed from Locust St. to Hellam Township line for parade staging

Approved with no changes:

- Close Locust St. from N. Front St. to 8th St. for parade route
- 4th St. from Hellam St. to Locust St.

Councilman Landis seconded the motion. All in favor. The motion carried with a unanimous vote.

APPROVAL OF MEETING MINUTES:

Councilman Landis made a motion to approve the August 7, 2023, Regular Meeting Minutes. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

No August Planning Meeting was held. No minutes to approve.

COMMITTEE REPORTS:

ADMINISTRATION & FINANCE:

No report.

PUBLIC WORKS:

No report.

PUBLIC SAFETY:

VP Lyle informed members of council that all employees of the Borough and Municipal Authority received CPR and AED training and are all certified individuals on both administration of CPR and AED usage.

COMMUNITY & ECONOMIC DEVELOPMENT:

Councilman White relayed to those in attendance that bike racks will be installed at Wild Batch Bistro and Riverside Subs. Bike racks are being supplied by the York County Economic Alliance.

PARKS & RECREATION:

Councilman White relayed to those in attendance that graffiti was found in restrooms and on playground equipment and since has been cleaned up.

PERSONNEL:

Councilman Landis made a motion to give Roadmaster a performance raise and increase his hourly pay rate to \$30.00/hr., noting that amount is already allocated in 2023 Borough budget due to only having one street department employee. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White noted that until secretary is also underpaid and council should consider an increase in pay.

Councilman Landis made a motion to advertise and hire a part- time laborer with a possibility for full-time for streets department with a pay rate not to exceed \$25.00/hr. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

President Giandalia relayed to members of council that Treasurer Giandalia is resigning her position with Wrightsville Borough effective immediately. Treasurer Giandalia will still be the finance officer for Municipal Authority.

Councilman Landis made a motion to hire Gregory A. Sahd as Borough Treasurer with a payrate of \$55.00/hr. with a maximum of 20 hours per week. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to approve Resolution 2023-7, a Resolution of Wrightsville Borough, York County, Pennsylvania, regarding formal record of action authorizing Gregory A. Sahd, Lorri Harmer, Brian Lyle and Tammie Hoff to exercise signatory authority over all Borough accounts at M&T Bank. Councilman Landis seconded the motion. All in favor. The motion carried with unanimous vote.

Councilman White made a motion to approve Resolution 2023-8, a Resolution of Wrightsville Borough, York County, Pennsylvania, regarding formal record of action authorizing Gregory A. Sahd, Lorri Harmer, Brian Lyle and Tammie Hoff to exercise signatory authority over all Borough accounts at Northwest Savings Bank. Councilman Landis seconded the motion. All in favor. The motion carried with unanimous vote.

ADDITIONAL BUSINESS:

President Giandalia announced that no Planning Meeting will be held on September 18, 2023.

ADJOURNEMENT:

Vice President Lyle made a motion to adjourn the September 11, 2023 Regular meeting at 8:46pm. Councilman Russ seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully submitted,
Tammie Hoff
Borough Secretary