

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL
REGULAR MEETING/ REORGANIZATION MEETING

MONDAY, JANUARY 6, 2020

Borough Chambers
601 Water Street

Elected officials present: Councilpersons White, Gromling, Smith, McDonald, Kirkessner, Bair and Mayor Albert

Appointed official present: Secretary Hoff, Treasurer Brenner, Solicitor Nahass (CGA), Engineer Klinedinst (CSD), Fire Department Chief Livelsberger, Chief Of Police- Chief Pollock,

In attendance: Wrightsville Borough Tax Collector, Randee Scritchfield (elected)

Mayor Albert called the January 2, 2018 Reorganization Meeting of the governing body to order at 6:30pm and led the Pledge of Allegiance.

Mayor Albert conducted an oath of office ceremony for the following elected officials:
Councilman White, Councilman Smith, Councilman McDonald, Councilman Gromling,
Councilman Bair, Councilman Kirkessner, Tax Collector Scritchfield

An official Roll Call was performed by Mayor Albert with the following elected officials providing confirmation of their attendance:

Ward 1 - Councilman McDonald
Ward 1 - Councilman Kirkessner
Ward 2 - Councilman White
Ward 2 - Councilman Bair
Ward 3 - Councilman Smith
Ward 3 - Councilman Gromling

Mayor Albert accepted nominations for President of Borough Council.

Councilman Bair nominated Councilman White for Council President. No other nominations were made. A roll call vote was taken.

An official Roll Call Vote was performed by Mayor Albert:

Councilman Bair - yes
Councilman McDonald - yes
Councilman Kirkessner - yes
Councilman Smith - yes
Councilman Gromling - yes
Councilman White - yes

All in favor of nomination for Councilman White for Council President. Motion carried with a unanimous vote.

Mayor Albert congratulated Councilman White on his appointment as President of Borough Council.

Mayor Albert accepted nominations for Vice-President of Borough Council.

Councilman/ President White nominated Councilman Gromling for Vice -President of Borough Council. Councilman McDonald nominated Councilman Smith for Vice-President of Borough Council.

An official Roll Call Vote was taken on nominations made for Vice- President of Borough Council and was performed by Mayor Albert:

Councilman Bair - vote for Councilman Gromling
Councilman Kirkessner - vote for Councilman Smith
Councilman McDonald - vote for Councilman Smith
Councilman Smith - vote for Councilman Smith
Councilman Gromling - vote for Councilman Gromling
President White - Councilman Gromling

A 3-3 vote was received for nominations presented. Mayor Albert voted for Councilman Smith. Councilman Smith was voted as Vice- President of Borough Council with a 4-3 vote.

Mayor Albert congratulated Councilman Smith on his appointment as Vice-President of Borough Council.

Councilman Gromling made a motion to appoint resident Dawn Lindeman as the Vacancy Board Chair. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

ACTION ITEMS:

- *Resolution 2020-1- Borough Solicitor* –Councilman McDonald made a motion to approve and adopt Resolution 2020-1, appointment of CGA Law Firm as Wrightsville Borough Solicitor. Vice-President Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-2- Treasurer-* Councilman McDonald made a motion to approve and adopt Resolution 2020-2, appointment of Keith Brenner, Borough Treasurer. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-3- Borough Engineer*– Councilman McDonald made a motion to approve and adopt Resolution 2020-3, appointment of C.S. Davidson, Borough Engineer. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

- approve and adopt Resolution 2020-4, appointment of Tammie Hoff , Borough Secretary. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-5- Right To Know Officer-* Vice-President Smith made a motion to approve and adopt Resolution 2020-5, appointment of Borough Secretary as the Right To Know Officer . Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-6 – Fire Chief –* Councilman McDonald made a motion to approve and adopt Resolution 2020-6, appointment of Chad Livelsberger as Fire Chief for Wrightsville Borough. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-7- Auditor-* Councilman Gromling made a motion to approve and adopt Resolution 2020-7, appointment of Sager, Swisher & Company as the auditor for Wrightsville Borough. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-8- UCC Enforcement -* Councilman McDonald made a motion to approve and adopt Resolution 2020-8, appointment of Code Administrators, Inc. as the PAUCC Building Code Official for Wrightsville Borough. Vice - President Smith seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-9- WBPMC Enforcement –* Councilman Gromling made a motion to approve and adopt Resolution 2020-9, appointment of Code Administrators, Inc. as Wrightsville Borough Property Maintenance Code Officials. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-10- Emergency Management Coordinator –* Councilman Gromling made a motion to approve and adopt Resolution 2020-10, appointment of Chris Eaton, Emergency Management Coordinator for Wrightsville Borough. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2020-11- Vacancy Chair -* Councilman McDonald made a motion to adopt Resolution 2020-11, appointment of Dawn Lindeman as Vacancy Chair for Wrightsville Borough. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.
- Councilman Kirkessner made a motion to appoint resident Dawn Lindeman as a member of the Zoning Hearing Board. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.
- Councilman McDonald made a motion to appoint resident Sherry Bailey as an alternate member of the Zoning Hearing Board. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

ADJOURNMENT OF RE-ORGANIZATIONAL MEETING: VP Smith made a motion to adjourn the January 6, 2020 Re-organizational Meeting. Councilman Bair seconded the meeting. All in favor. The motion carried with a unanimous vote. Meeting adjourned at 6:46pm

REGULAR MEETING - JANUARY 6, 2020

President White called the Regular Meeting to order at 6:46pm.

President White announced to those in attendance that going forward there will no be side bar conversations from public patrons in attendance. Any patron who does not comply will be asked to leave. President White also announced that public comment will be limited to no more than a three (3) minutes as outline in Guidelines for Public Participation in Wrightsville Borough Council Meetings which is available at each meeting.

PATRONS:

Irv Sholl:

Mr. Sholl asked members of council for an update on condemned property on 300 block of Walnut St. Councilman Bair noted that cleaning process has halted and he seen no activity in some time. Mayor Albert relayed that owner/resident will not be granted admittance to property until a thorough inspection is complete by Code Administrators. Mayor Albert will contact property owner for an update on progress.

Mr. Sholl also inquired about the status of the meeting that is to be held to discuss the potential of a round-about at 2nd and Hellam Streets. Councilman Gromling relayed that no date has been announced for meeting at the current time. The date and time for the meeting will be announced by PennDOT representatives.

MINUTE APPROVAL:

VP Smith made a motion to approve the December 2, 2019 Regular Meeting Minutes. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

No Planning Meeting was held in December 2019.

REPORTS:

Zoning:

A written report was provided with the monthly meeting materials.

Fire:

Fire Chief Livelsberger relayed report highlights to those in attendance. Total calls for December 2019 were 60. Chief Livelsberger reported that 771 calls were made for fire service personnel for 2019.

Ambulance:

A written report was provided with monthly meeting materials.

Police:

A written report was provided with the monthly meeting materials. Chief Pollock relayed the report to those in attendance.

Councilman Gromling asked Chief Pollock for a year end report of areas of the Borough that has re-occurring traffic accidents to assist him in the future with traffic studies and implementation of safety and/or traffic controls.

Streets & Parks:

A written report was provided with monthly meeting materials. .

Engineer:

A written report was provided with the monthly meeting materials. Engineer Klinedinst relayed the report highlights to those in attendance.

Treasurer:

A written report was provided with the monthly meeting materials. Treasurer Brenner relayed highlights of the report to those in attendance.

VP Smith made a motion to approve the check register for the month of December 2019. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

VP Smith made a motion to approve the financial report for the motion of December 2019. Councilman Bair seconded the motion. All in favor. The motion carried with unanimous vote.

Treasurer Brenner asked council for permission to allow him to establish additional bank accounts with BB&T Bank to aide with compliance of receiving grant funds for ongoing and future projects in borough. Treasurer Brenner asked council to designate the following individuals as authorized representatives to establish opening bank account(s) : Council President, Council Vice- President , Borough Secretary and Borough Treasurer. VP Smith made the a motion to allow Borough Treasurer to establish bank accounts needed for grant funds. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

VP Smith made a motion to allow Wimington Trust, Trustees for Wrightsville Borough Police Pension funds to transfer payment of \$256,348 to Hellam Borough Police Pension Trustee, PMRS to satisfy any outstanding payment due to police officers who transferred employment to Hellam Township Police Department. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

Mayor:

No report

Solicitor:

Solicitor Nahass reported that he is continuing his research on stormwater fee implementation.

ACTION ITEMS:

- VP Smith made a motion to approve installation of markings and approve Special Handicap of Disabled Parking Application for 532 S. Front St. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

- VP Smith made a motion to approve 2020 Zoning Fee Schedule presented by Code Administrators, Inc. Councilman Kirkessner seconded the motion. All in favor. The motion carried on with a unanimous vote.
- VP Smith made a motion to approve 2020 Property Maintenance Fee Schedule presented by Code Administrators, Inc. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.
- VP Smith made a motion to approve 2020 UCC Residential Fee Schedule as presented by Code Administrators, Inc. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

COMMITTEE REPORTS:

Administrative & Finance

No report

Public Works

No report

Public Safety

No report

Community & Economic Development

No report

Parks & Recreation

No report

Personnel

No report

ADDITIONAL BUSINESS:

None

ADJOURNMENT:

VP Smith made a motion to adjourn the January 6, 2020 Regular meeting at 8:28pm. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully submitted,

Tammie Hoff
Borough Secretary

