

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL
REGULAR MEETING

MONDAY, NOVEMBER 4, 2019

Borough Chambers
601 Water Street
Wrightsville, PA

In attendance: Council President White, Vice President Gromling, Councilman McDonald, Councilman Bair, Councilman Smith, Councilman Kirkessner, Mayor Albert, Solicitor Nahass, Treasurer Brenner, Engineer Klinedinst, Secretary Hoff

Absent: None

Council President White called the Regular Meeting of the Wrightsville Borough governing body to order at 6:30pm and led the salute to the American Flag.

PATRONS:

Mike Reiner and Alissa Harrison, Sager, Swisher and Company, LLP:

Mr. Reiner presented the 2018 Borough Audit to members of council. Mr. Reiner provided a synopsis of the report to council indicated that the pension fund is not audited in the annual audit as it completed by the Auditor General's office.

Ed Sipes:

Mr. Sipes relayed to those in attendance that there will be a Veterans Celebration on Sunday, November 10th at 2:00pm at Historic Wrightsville.

Mr. Sipes asked President White why the public was not public was not informed of Mr. Hand, COO, York Water Company attending the meeting on October 21, 2019. President White stated that the meeting was an information only meeting and Mr. Hand attended a public advertised meeting in which any member of the public could attend.

Irv Sholl:

Mr. Sholl asked members of council if a round about is being considered at the intersection of 2nd and Hellam Streets noting that he heard the "rumor going around" and wanted to confirm. President White indicated that PennDOT has plans to construct the round about and he is not in favor of their plans. Mr Sholl stated that there are pending issues that include feasibility of snow removal, fire truck access to and from the fire station and overall vehicular traffic congestion. Mr. Sholl indicated that the thought of having a round about at that location is an overall bad idea.

Mel McDonald:

Mrs. McDonald stated that a rental inspection policy should be implemented in Wrightsville Borough.

Mrs McDonald noted that the chair is still sitting along the street side on Hellam Street by the Burnign Bridge and wanted to know when it would be picked up. She stated that it looks trashy.

Mrs. McDonald asked President White who would assist with snow removal if water company is eliminated indicating that members of the authority assist with snow removal. No response was provided.

ACTION ITEMS:

Councilman Smith made a motion to accept and approve the 2018 Financial Report as presented by appointed auditors Sager, Swisher & Company, LLC. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to approve and adopt Resolution 2019-17, a resolution approving the 2020 Regular and Planning Meeting dates. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice President Gromling made a motion to approve and adopt Resolution 2019-18, a resolution establishing the 2020 holidays for the Borough of Wrightsville. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

MINUTE APPROVAL:

Councilman Smith made a motion to approve the October 7, 2019 Regular Meeting Minutes pending corrections are made to list of attendees at the previous meeting with the Municipal Authority. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to approve the October 21, 2019 Planning Meeting Minutes. Councilman Smith seconded the motion. All in favor. The motion carried with a unanimous vote.

DEPARTMENTAL REPORTS:

Zoning:

Report was provided with monthly meeting materials.

Fire:

Report was provided with monthly meeting materials. Chief Livelsberger relayed report highlights to those in attendance.

Ambulance:

Report was provided with monthly meeting materials. Mr. Marden relayed report highlights to those in attendance.

Emergency Management:

Report provided with monthly meeting materials.

Police:

Report was provided with monthly meeting materials. Chief Pollock relayed report highlights to those in attendance.

Streets & Parks:

Report was provided with monthly meeting materials. VP Gromling relayed to members of council that the equipment used for street sweeping and leaf collection is in need of replacement in the very near future. VP Gromling and President White met with a sales representative to discuss costs associated with purchasing new equipment and they were informed that grants are available to purchase equipment. If approved, the grant funds could assist with 80% of purchase cost. Councilman McDonald made a motion to authorize roadmaster to apply for grant to pursue the possibility of purchasing new equipment. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Engineer:

Report was provided with the monthly meeting materials. Engineer Klinedinst relayed the report highlights to those in attendance.

Treasurer:

Report was provided with the monthly meeting materials. Treasurer Brenner relayed highlights of the report to those in attendance.

Councilman Smith made a motion to approve the check register for the month of October 2019. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

VP Gromling made a motion to approve the financial report for the month of October 2019. Councilman Bair seconded the motion. All in favor. The motion carried with unanimous vote.

Councilman Smith covered highlights of preliminary 2020 budget with council members and stated that updates were made from previous report provided in October. Councilman Smith asked members of council to review the preliminary budget and asked that any adjustments requested are brought to the November planning meeting so that a possible adoption can be

completed at the December regular meeting. Councilman Smith noted that calculations presented in preliminary budget are assuming a \$48,000 stormwater fee is applied.

Councilman Smith and Treasurer Brenner reviewed insurance bids for 2020 coverage presented to borough and after consideration and a phone call conversation with insurance representative from The Glatfelter Agency a decision was made to choose Highmark as the insurance carrier for health insurance for full time borough employees. Cost for 2020 insurance coverage would increase by 3% in addition to an increase to be paid by borough employees through their payroll deduction.

Mayor:

Mayor Albert relayed to those in attendance that he is working with Chris Eaton, Emergency Management Coordinator, to implement and enact an emergency management plan in the event of an emergency occurs within surrounding areas. Mayor Albert stated that he is speaking with members of local churches to implement community shelters in the event of an emergency. Mayor Albert stated there are many guidelines to be looked at and would need to be met it is a process that will take community involvement and is open to ideas and suggestions from members of the community.

Solicitor:

Solicitor Nahass relayed to members of council that he will be filing an administrative warrant with the District Magistrates office on November 6, 2019 to gain access into property at 306 Walnut St. Solicitor Nahass stated that he will work closely with Code Administrators and Mayor Albert on actions that need to be completed after warrant is obtained.

Solicitor Nahass will review the Ordinance provided from Delta Borough and alter to the needs of Wrightsville Borough to enact a stormwater fee.

COMMITTEE REPORTS:

ADMINISTRATION & FINANCE:

Councilman Smith asked all members to look at ordinance shared with them via email from Delta Borough established a fee for support of stormwater management. He stated while the ordinance is long in content, he advised all members to look at ordinance carefully so that a conversation can be held at the next council meeting. Councilman Smith indicated that the Municipal Authority would be needed to collect the fee on the borough's behalf. Councilman Smith stated that the fee imposed to residents would possibly be assessed by parcel and square footage of impervious surface along with a fee structure being established. Councilman Smith stated that an aerial study of parcels located in the borough would need to be completed noting that Wrightsville Borough has approximately 1000 parcels. Councilman Smith also noted that solicitor and engineer involvement would be needed to complete this process.

PUBLIC WORKS:

VP Gromling stated that he is receiving numerous complaints about work being completed on Hellam Street. He stated that the residents are upset that no prior notification was provided to them as to when and why their water is shut off. VP Gromling stated that PennDOT supervisors should be on site daily and they are not. He has made several calls to PennDOT about the matter. VP Gromling stated that the entire project was poorly planned.

PUBLIC SAFETY:

No report

COMMUNITY & ECONOMIC DEVELOPMENT:

No report

PARKS & RECREATION:

No report

PERSONNEL:

No report

COMPLAINT COMMITTEE:

No report

HISTORIAN COMMITTEE:

No report

ADDITIONAL BUSINESS:

No additional business

ADJOURNMENT:

Councilman McDonald made a motion to adjourn the November 4, 2019 Regular Borough Council Meeting at 9:05pm. VP Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Meeting adjourned.

Respectfully submitted,

Tammie Hoff

Borough Secretary