

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL  
**REGULAR MEETING**  
**MONDAY, MAY 6, 2019**

Borough Chambers  
601 Water Street  
Wrightsville, PA

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*In attendance:* Council President White, Vice President Gromling, Councilman McDonald, Councilman Bair, Councilman Smith, Councilman Kirkessner, Mayor Albert, Solicitor Nahass, Treasurer Brenner, Engineer Klinedinst, Secretary Hoff

*Absent:* None

Council Vice President Gromling called the Regular Meeting of the Wrightsville Borough governing body to order at 6:34pm and led the salute to the American Flag.

**PATRONS:**

Bob Heiserman:

Mr. Heiserman introduced himself to members of council and those in attendance. Mr. Heiserman stated that he is a former history teacher and a member of Historic Wrightsville Incorporated residing on Locust St. Mr. Heiserman noted that he saw on tonight's agenda a committee named Historian Committee and wanted to know what the committee was responsible for and what the individuals on committee do. President White relayed that several pieces of artifacts have been discovered during the Locust Street Project and he thought it would be advantageous to have a member of council responsible for reporting and storing such artifacts. Mr. Heiserman asked President White why can members of Historic Wrightsville Incorporated be involved on this committee. President White stated that HWI members can not manage borough property.

Ed Sipes:

Mr. Sipes asked council if historic artifacts that have been found could be displayed at Historic Wrightsville. President White replied that a discussion would be held in the future to discuss preservation of artifacts.

**ACTION ITEMS:**

Councilman Smith made a motion to approve Heritage Day Entertainment Permit on Saturday, May 25, 2019 from 6:00am to 4:00pm. Councilman Kirkessner seconded the motion.

Councilman Bair and VP Gromling were opposed to the motion. Motion carried.

Councilman Smith made a motion to close the following street(s) on Saturday, May 25, 2019 from 6:00am to 4:00pm for Heritage Day: 300 block of Chestnut Street. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Bair made a motion to close Hellam Street from 4<sup>th</sup> Street to Route 462 Bridge and 3<sup>rd</sup> Street from Hellam Street to Chestnut Street on Saturday, May 18, 2019 from 7:00am to 10:30am for 5K River Run. Councilman Smith seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to approve Entertainment Permit for Hope UMC Carnival/Community Service Day on Saturday, May 25, 2019 from 8:00am to 4:00pm. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to close the following streets for Memorial Day Parade: Hellam Street from S. Front St. To 7<sup>th</sup> St., S. Front St. From Union Alley to Hellam St., S. 2<sup>nd</sup> St. from Hellam St. To Orange St., Garden Avenue from S. 3<sup>rd</sup> St. To Howard Avenue., Chestnut St. from S. 3<sup>rd</sup> St. To S. Front St. and Union Alley from S. 2<sup>nd</sup> St. to S. Front St. Councilman Smith seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to close the following street (s) on Thursday, July 4, 2019 from 3:00pm to 12:00am for July 4<sup>th</sup> festivities - N. Front St. from Locust St. to Limekiln Alley and Walnut St. from 3<sup>rd</sup> St. to Walnut St. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to approve, pending approval from PennDOT to close the following street(s) on Friday, October 4, 2019 from 5:00pm to 9:00pm for LLS Light the Night Walk- N. Front St. from Walnut St. and Route 462 Bridge. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Bair made a motion to approve the road closure on Saturday, October 5, 2019 from 4:00am to 6:00pm for Bridge Bust. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to approve closing the following road (s)- Hellam St from 4<sup>th</sup> St. to Route 462 Bridge, on Saturday, November 2, 2019 from 7:00am to 10:30am for MAG Fall Flash. Councilman Bair seconded the motion. VP Gromling was opposed to motion. Motion carried.

Councilman McDonald made a motion to close roads noted on street closure request on Sunday, May 19, 2019 from 7:00am to 2:00pm for Fire Department Chicken BBQ fundraiser. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

#### **MINUTE APPROVAL:**

Councilman McDonald made a motion to approve the April 1, 2019 Regular Meeting Minutes. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to approve the April 15, 2019 Planning Meeting Minutes, contingent on changes being made. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

**DPARTMENTAL REPORTS:**

**Zoning:**

Report was provided with monthly meeting materials.

**Fire:**

Report was provided with monthly meeting materials. Chief Livelsberger relayed report highlights to those in attendance. Chief Livelsberger submitted a road closure for Chicken BBQ on May 19, 2019.

**Ambulance:**

Report was provided with monthly meeting materials.

**Police:**

Report was provided with monthly meeting materials. Chief Pollock relayed report highlights to those in attendance.

**Streets & Parks:**

Report was provided with monthly meeting materials. Vice President Gromling relayed to those in attendance that the damaged park equipment will be repaired during the second week of June. The equipment being repaired is not the equipment that was damaged as a result of the vehicle accident last year.

**Engineer:**

Report was provided with the monthly meeting materials. Engineer Klindedinst relayed the report highlights to those in attendance.

Vice President Gromling made a motion to approve payment and change order #5 in the amount of \$543,629.52 to MacMor Construction for work completed on Locust Street Project as of May 3, 2019. Councilman Kirkessner seconded the motion. All in favor. The motion carried with a unanimous vote.

**Treasurer:**

Report was provided with the monthly meeting materials. Treasurer Brenner relayed highlights of the report to those in attendance.

Councilman McDonald made a motion to approve the check register for the month of April 2019. Vice President Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to approve the financial report for the month of April 2019. Councilman Kirkessner seconded the motion. All in favor. The motion carried with unanimous vote.

**Mayor:**

Mayor Albert relayed to members of council that he has been working with the Area Agency of Aging about the condition and overall well being of property and its owner at 306 Walnut Street. Since meeting with them, he has not been provided with an update. Mayor Albert indicated that he will wait two weeks and follow up with representatives.

**Solicitor:**

Solicitor Nahass had nothing to report. Vice President Gromling asked Solicitor Nahass for an update on Fire Department Lease between Fire Department and Wrightsville Borough. Solicitor Nahass will follow up and report his findings.

**COMMITTEE REPORTS:**

**ADMINISTRATION & FINANCE:**

Councilman Smith relayed to members of council that 4 office assistant candidates were interviewed by himself, Councilman McDonald, Borough Secretary and Municipal Authority Office Manager. Councilman Smith also noted that President White and Municipal Authority Chairman Landis were also invited to join the panel for interviews. Councilman Smith stated that a unanimous decision was made by all member of interview panel to choose Suzanne Martin as a part time office assistant. Councilman Smith noted that her position will be a part time office assistant with payroll costs being shared between Wrightsville Borough and Wrightsville Borough Municipal Authority. Position is noted as a part time position on a probation period for 90 days with work performance to be evaluated at the end of 90 days.

Councilman Smith made a motion to hire Suzanne Martin as a part time office assistant for Wrightsville Borough and Wrightsville Borough Municipal Authority with a starting rate of \$14.00 per hour. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

**PUBLIC WORKS:**

Vice President Gromling stated that once the Locust Street Project is completed, 16 new speed signs will be installed along with 10 new stop signs.

**PUBLIC SAFETY:**

No report

**COMMUNITY & ECONOMIC DEVELOPMENT:**

Councilman Bair relayed to those in attendance that students of Miss Thoman's high school class will be planting flowers at the 4<sup>th</sup> St. square on May 15, 2019 from 10:30am to 2:15pm. Rain date is scheduled for May 21, 2019.

Councilman Bair made a motion to close 4<sup>th</sup> St. from Hellam St. to S. Alley for EYSD students to plant flowers at the square. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

**PARKS & RECREATION:**

No report

**PERSONNEL:**

No report

**COMPLAINT COMMITTEE:**

No report

**HISTORIAN COMMITTEE:**

No report

**ADDITIONAL BUSINESS:**

No additional business

**ADJOURNMENT:**

Councilman McDonald made a motion to adjourn the May 6, 2019 Regular meeting at 8:59pm. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

**EXECUTIVE SESSION:**

Executive Session was held after adjournment. No public comment was made after executive session. Executive Session was held from 9:00pm-9:37pm.

Respectfully submitted,

Tammie Hoff

Borough Secretary