



**BOROUGH OF WRIGHTSVILLE**

601 Water Street

PO Box 187

Wrightsville, PA 17368

Phone 717-252-2768 \* fax 717-252-0725

**TRANSIENT BUSINESS APPLICATION CHECKLIST**

Requirements:

1. \_\_\_\_ Exhibit a valid license from any State or County Officer, if such license is required.
2. \_\_\_\_ The name & address of the supplier of such goods, wares or merchandise.
3. \_\_\_\_ Name and address of all business representatives active within the Borough.
4. \_\_\_\_ Reveal criminal record, if any.
5. \_\_\_\_ Length of time for which applicant(s) intend to engage in business within the Borough.
6. \_\_\_\_ The type and license number of the vehicle to be used, if any.
7. \_\_\_\_ A certificate of liability insurance with limits of \$100,000 covering the transient retail business activities proposed within said application.
8. \_\_\_\_ A copy of all literature, pamphlets and / or flyers to be utilized. All literature shall clearly identify the product being sold, as well as the name, address and phone number of licensee.
9. \_\_\_\_ A copy of the applicant or his employer's sales tax identification number.
10. \_\_\_\_ \$50 Fee pursuant to the Wrightsville Borough Fee Schedule