

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL  
PLANNING MEETING

OCTOBER 15, 2018

Borough Chambers \* 601 Water Street \* Wrightsville

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The Planning Meeting of the Borough of Wrightsville governing body convened at 6:33PM on Monday, October 15, 2018. Council President White called the meeting to order and led the salute to the American Flag.

**In attendance:** Council President White, Vice-President Gromling, Councilman Bair, Councilman McDonald, Mayor Albert, Solicitor Fields, Treasurer Brenner, Secretary Hoff

**Absent:** Councilman Kirkessner, Councilman Smith, Engineer Klinedinst

**PATRONS:**

Ben Cope:

Mr. Cope stated that he received a letter from Code Administrators and asked members of council for direction and guidance on how he should respond to their notification about his property at 40 S. 4<sup>th</sup> St. President White stated that he along with VP Gromling would talk with Norm at Code Administrators and provide an answer to Mr. Cope in the upcoming days.

**ACTION ITEMS:**

Councilman McDonald made a motion to accept the proposal, pending submission of insurance coverage-Certificate of Liability, from Brooklawn Paving LLC to provide donated services to complete an overlay project at a portion of S. 4<sup>th</sup> Street located in and around 40 S. 4<sup>th</sup> St. Councilman Bair seconded the motion. All in favor. President White acknowledged the vote and would like the meeting minutes to reflect that the proposal is gratefully accepted. The motion carried with a unanimous vote.

**BOROUGH COUNCIL COMMITTEE REPORTS:**

**ADMINISTRATION & FINANCE:**

Treasurer Brenner presented members of council with a rough draft of the 2019 budget for their review. Treasurer Brenner stated that he didn't feel the need to conduct a budget workshop meeting unless members of council deemed one necessary. Treasurer Brenner stated that employee benefit calculations would increase 2.2% for 2019 increasing the total monthly premiums approximately \$100.00. Treasurer Brenner stated that those calculations were excellent and anticipated them to be much higher. Treasurer Brenner stated that Social Security income has been increased 2.2% nationally and that increase has been built into employee wages for 2019. Treasurer Brenner stated that controllable expenses have been and are controlled expenses; however, professional service fees are an uncontrollable expense due to unforeseen situations that arise. Treasurer Brenner asked that members of council review preliminary draft of budget and prepare for ongoing discussions at the next meeting on November 5, 2018.

Treasurer Brenner reported that he has been provided with two financial proposals for loan funding for 300-500 blocks- Locust Street Project. Treasurer Brenner relayed to members of council and those in attendance that the two proposals received were from M&T Bank and Northwest. Treasurer Brenner is

not in favor of proposal from M&T Bank due to limitations presented in their proposal. Overall highlights of proposals are as follows:

- ◆ M&T Bank : 4.2% variable rate, subject to changes in 90 days, \$1000.00 fee to write loan contract, restrictions placed on future borrowing
- ◆ Northwest Bank: 5.0% fixed rate , no fees and no restrictions on future borrowing

Vice President Gromling made a motion to allow Treasurer Brenner to execute and enter into a loan contract/ agreement for \$400,000.00 at 5% interest rate at Northwest Bank for the purpose of Locust Street Project - 300+500 blocks. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

***Public Works:***

No report

***Public Safety:***

Councilman McDonald made a motion to increase pay rate for current and new crossing guards to \$18.00 per hour effective October 15, 2018 to be competitive with Hellam Borough. Councilman Bair seconded the motion. The motion carried with a 3- 1 vote. Vice President Gromling was opposed to the motion.

Vice President made a motion to eliminate the crossing guard position at 3<sup>rd</sup> and Chestnut Streets effective October 31, 2018. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

***Community & Economic Development:***

Councilman Bair relayed to those in attendance that he would have more information on upcoming events at the November 5, 2018 meeting.

***Parks & Recreation:***

Vice President Gromling relayed that new picnic tables have been placed at Riverfront Park and several more trees were planted in park area.

***Personnel:***

No report

**EXECUTIVE SESSSION:**

Executive Session was held from 8:11pm - 8:48pm. Solicitor Fields relayed to those in attendance that an Executive Session was held to discuss a potential tax collection matters and no further discussion would be made after the Executive Session.

**ADDITIONAL BUSINESS:**

None

**ADJOURNMENT:**

Councilman Bair made a motion to adjourn the October 15, 2018 Planning Meeting of the governing body of Wrightsville Borough into Executive Session. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

Meeting adjourned at 8:11pm. Solicitor Fields relayed to those in attendance that no further discussion will be held after the executive session.

Respectfully submitted,

Tammie Hoff  
Borough Secretary

