

**WRIGHTSVILLE BOROUGH COUNCIL**  
**PLANNING MEETING**  
**NOVEMBER 19, 2018**  
 Borough Chambers \* 601 Water Street \* Wrightsville

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The Planning Meeting of the Borough of Wrightsville governing body convened at 6:32PM on Monday, November 19, 2018. Council President White called the meeting to order and led the salute to the American Flag.

***In attendance:*** Council President White, Vice-President Gromling, Councilman Bair, Councilman McDonald, Councilman Kirkessner, Mayor Albert, Solicitor Fields, Engineer Klinedinst, Treasurer Brenner, Secretary Hoff

***Absent:*** Councilman Smith

**PATRONS:**

Jim Markley:

Mr. Markley presented council with photos of Alley E between 7<sup>th</sup> and 8<sup>th</sup> Streets indicating standing water due to road conditions of alley. Mr. Markley asked council what is or could be done to prevent conditions from worsening. VP Gromling stated that he is aware of matter and has been in communication with Engineer Klinedinst to discuss ways to correct the matter. President White stated the matter has been noted and it will continue to be monitored.

**ACTION ITEMS:**

Councilman McDonald made a motion to approve and implement contracts as proposed by Code Administrators, Inc. for the year 2019 for the purposes of Zoning, Uniform Construction Code and Property Maintenance . Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote. Vice President Gromling asked that a thank you letter be sent to South Penn Code Consultants thanking them for meeting with members of council and submitting their proposal for review.

Council members reviewed submitted applications for Wrightsville Borough Municipal Authority Board Members prior to meeting to appoint a new member once Mr. Smeltzer's term expires 12/31/18. Councilman McDonald nominated Fred Smith, VP Gromling nominated Matt Russ. A roll call vote was taken for Mr. Smith( 1<sup>st</sup> nominee ):

Nominations for Fred Smith:

Councilman Bair - aye

Councilman McDonald - aye

Councilman Kirkessner - aye

VP Gromling - nay

President White- aye

Vote4:1 for Fred Smith as new Wrihtsville Borough Authority Board Member effective 1/1/19

Concilman Bair made a motion to approve handicap parking application submitted for 312 Cherry St. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

## **BOROUGH COUNCIL COMMITTEE REPORTS:**

### **ADMINISTRATION & FINANCE:**

Treasurer Brenner presented members of council with another rough draft of the 2019 budget for their review. Treasurer Brenner stated that the 2019 budget calculations are reporting a deficit of \$50,000+. Treasurer Brenner asked council members to review and discuss any changes with him and fellow members of council. Secretary Hoff reminded members of council that a proposed budget must be formally advertised for a minimum of 10 days before a formal adoption can be taken. Budget discussion will continue during the meeting on December 3, 2018.

Councilman Kirkessner made a motion to authorize treasurer to make individual payments on York Excavating requisitions #6,7,8 and 9 totaling \$91,672.50 as borough receives individual reimbursements for Riverfront Park Project. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

### ***Public Works:***

President White relayed to those in attendance and fellow members of council that he was approached by owner of Cycle Works to inquire what can be done about replacing 15 minute parking signs located outside of their business. The owners would like the signs to indicate a time limit of 1 hour. VP Gromling stated that no changes can be made without approving an Ordinance to change the signs that are currently posted. President White indicated that he would relay the findings to owners of Cycle Works.

Vice President Gromling relayed to those in attendance that leaf collection will resume as areas of the borough are evaluated for necessity of pickup. Snow removal equipment was placed on truck therefore halting leaf collection at the current time.

### ***Public Safety:***

Vice President Gromling made a motion to appoint Chris D. Eaton as Emergency Management Coordinator for Wrightsville Borough following the retirement of Phil Smith. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

### ***Community & Economic Development:***

No report

### ***Parks & Recreation:***

Vice President Gromling relayed to fellow members of council that the tree located by the concession stand at Riverfront Park is needing to be removed before it falls and causes more damage. VP Gromling stated that he received an estimate of \$700.00 from Tree Trimmers to remove the tree. No objections were expressed from council members and VP Gromling was advised to continue process for removal of tree.

### ***Personnel:***

No report

## **ADDITIONAL BUSINESS:**

Mayor Albert relayed to those in attendance that he recently attended a meeting with representatives from the Susquehanna Valley Chamber of Commerce and members of SVCC have agreed to change the date of their annual 5K River Run to the weekend before Historic Wrightsville Inc. Heritage Days.

## **ADJOURNMENT:**

Councilman Kirkessner made a motion to adjourn the November 19, 2018 Planning Meeting of the governing body of Wrightsville Borough. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Meeting adjourned at 8:59pm.

Respectfully submitted,

Tammie Hoff  
Borough Secretary