

WRIGHTSVILLE BOROUGH COUNCIL  
PLANNING MEETING

FEBRUARY 18, 2019

Borough Chambers \* 601 Water Street \* Wrightsville

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The Planning Meeting of the Borough of Wrightsville governing body convened at 6:32PM on Monday, February 18, 2019. Council President White called the meeting to order and led the salute to the American Flag.

***In attendance:*** Council President White, Councilman Bair, Councilman McDonald, Councilman Smith, Engineer Klinedinst ( arrived at 7:22pm ), Secretary Hoff

***Absent:*** Vice-President Gromling, Councilman Kirkessner, Mayor Albert, Treasurer Brenner

*Council President White announced at beginning of meeting that an Executive Session was held after adjournment of the Regular Meeting on February 4, 2019 to discuss potential property litigation matter. Executive Session - 9:03pm- 9:35pm*

**PATRONS:**

No public comment

**ACTION ITEMS:**

Councilman Smith made a motion authorize C.S.Davidson to apply for \$100,000 Chesapeake Bay Implementation Grant for Riverfront Park Improvements. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to authorize C.S. Davidson to apply for DCED ( Department of Community and Economic Development ) Mulit-Modal Grant for Riverfront Park Improvements. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to approve and authorize change order #2 and application for payment #2 for Locust Street Reconstruction Project to MacMor Construction in the amount of \$ 46,686.61. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote. *Engineer Klinedinst stated that the payment will distributed from York County Planning Commission and not borough funds.*

## **BOROUGH COUNCIL COMMITTEE REPORTS:**

### ***ADMINISTRATION & FINANCE:***

Councilman Smith reported to those members of council that were in attendance that he has made some revisions to the Refuse Ordinance as previously discussed in past meetings and would like to have ideas, thoughts and suggestions from members of council. Councilman Bair stated that he would like to make sure that the ordinance states that all refuse be in bags and not put loosely in trash cans. Members of council noted that when ordinance revision is completed that the ordinance becomes published with amendments that have occurred since original writing. Members of council agreed that the minimum penalty issued for violations of ordinance should increase from \$20 to \$50. Additional discussions will continue on this matter in upcoming meetings.

Councilman Smith made a motion to accept and authorize Sager, Swisher and Company, LLP, appointed Borough Auditors to prepare the Debt Statement required for proper DCED filings to secure financing from Northwest Bank for Locust Street Reconstruction Project. Total cost of preparation as noted in engagement letter is \$750. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith stated to members of council that he was provided with financial costs from Treasurer Brenner indicating the associated additional costs that would be incurred with a potential offer being made to current employee to become an in house Zoning Officer. Councilman Smith noted that he has not been able to discuss these costs with Councilman Kirkessner privately as members of the Administrative & Finance Committee but would like to as soon as possible. The financial costs would total about \$22,000 consisting of additional wages, payroll taxes, insurance costs and employee pension costs. Further discussions will be held in upcoming meetings.

### ***Public Works:***

No report

### ***Public Safety:***

Councilman McDonald relayed to those in attendance that he was approached by members of the fire department and they would like to request that the no parking signs are removed from the west side of 2<sup>nd</sup> Street. Further discussion will take place when Vice President Gromling is in attendance and during upcoming meetings.

Councilman Smith made a motion designate Mayor Albert as a primary member and Vice President Gromling as a alternate member for Wrightsville Borough's participation with Eastern York County Emergency Management Agency ( EYCEMA ). Councilman McDonald seconded the motion. The motion was carried with a unanimous vote.

***Community & Economic Development:***

No report

***Parks & Recreation:***

No report

***Personnel:***

No report

***Complaint Committee:***

No report

**ADDITIONAL BUSINESS:**

Councilman Smith made a contingent motion, pending waiver of retention fee, to enter into a agreement/contract with Klugh Animal Control Services. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Secretary Hoff reminded council members to complete their Financial Interest Statements and submit them to business office by March 15, 2019.

Spring newsletter will be distributed early next week or 1<sup>st</sup> week of March.

**ADJOURNMENT:**

Councilman Smith made a motion to adjourn the February 18, 2019 Planning Meeting of the governing body of Wrightsville Borough. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Meeting adjourned at 7:35pm.

Respectfully submitted,

Tammie Hoff  
Borough Secretary

