

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL

**REGULAR MEETING**

**MONDAY, JANUARY 7, 2019**

Borough Chambers

601 Water Street

Wrightsville, PA

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*In attendance:* Council President White, Vice President Gromling, Councilman McDonald, Councilman Bair, Councilman Smith, Mayor Albert, Solicitor Fields, Treasurer Brenner, Engineer Klinedinst, Secretary Hoff

*Absent:* Councilman Kirkessner

Council President White called the Regular Meeting of the Wrightsville Borough governing body to order at 6:32pm and led the salute to the American Flag.

Councilman McDonald made a motion to recess the regular meeting of Wrightsville Borough governing body to hold a public meeting to approve a request from Two Farms Inc. for a intermunicipal Restaurant Liquor License transfer to Royal Farms. Vice President Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Public Hearing:

Meeting: 6:34pm

Jonathan Jordan, Esq., on behalf of Two Farms/DBA Royal Farms requested borough council approve and adopt an ordinance approving the intermunicipal transfer of a liquor license from Genovas Pizza & Restuarant, 462 N. Main Street, Spring Grove, PA to Royal Farms, 850 Hellam Street, Wrightsville, PA pursuant to Section 461 of the Pennsylvania Liquor Code §47P.S. 4-461.

Mr. Jordan relayed to those in attendance the approval would allow Royal Farms to see take out beer to customers and compete with surrounding venues to remain competitive. Mr. Jordan stated that the approval is just one of the first steps in obtaining approval from the Liquor Control Board. He stated " process is very stringent and lengthy". Upon approval, Mr. Jordan stated that liquor sales would be approximately 3.2% of total sales for Royal Farms. Employees would only be allowed to sell 192oz. of liquor per transaction.

Council President White asked Mr. Jordan if Royal Farms would increase the size of their building. Mr. Jordan replied that no extension would be needed at this time. Upon approval, Royal Farms would obtain all applicable building permits to install a beer cave within the existing perimeter. Solicitor Fields asked Mr. Jordan is their any public health and welfare concerns that the residents of the borough should be concerned with. Mr. Jordan replied " none

that he aware of at this time and the Pennsylvania Liquor Control Board follows a very stringent process when issuing licenses.

No other questions from council and/or public patrons

Meeting adjourned: 6:48pm

Vice President Gromling made a motion to reconvene the regular meeting of the governing body of Wrightsville Borough at 6:48pm. Councilman McDonald seconded the motion. All in favor. The motion carried with a unanimous vote.

**PATRONS:**

Sharon Dupler:

Ms. Dupler stated that she heard through the grapevine that our tax collector provided his resignation notice and she would be interested in the position. President White responded that when Mr. Cressler provided his resignation, members of council discussed a possible replacement and action will be taken later in the meeting. Mr. White thanked Ms. Dupler for her interest.

**ACTION ITEMS:**

Councilman Smith made a motion to approve and adopt Resolution 2019-1, a resolution of the Borough of Wrightsville, County of York, Commonwealth of Pennsylvania, approving the transfer of Restaurant Liquor License No. R-18626 into the Borough of Wrightsville. Councilman McDonald seconded the motion. The motion passed with a 4-1 vote. Councilman Bair opposed the motion.

Councilman McDonald made a motion to approve and adopt Resolution 2019-2, a resolution of Wrightsville Borough Council, York County, to fill a vacancy in the office of Tax Collector. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Nominations were taken for office of Tax Collector:

Vice President Gromling nominated Randee Scritchfield to fulfill vacancy of Wrightsville Borough Tax Collector. No other nominations were made.

Roll call vote was taken:

Councilman Smith- aye

Councilman Bair -aye

Councilman McDonald - aye

Vice President Gromling - aye

President White - aye

Vote was passed with a unanimous vote.

Randee Scritchfield nominated Crystal Bolton as Deputy Tax Collector. A roll call vote was taken.

Roll call vote:

Councilman Smith - aye

Councilman Bair - aye  
Councilman McDonald -aye  
Vice President Gromling - aye  
President White -aye  
Vote was passed with a unanimous vote.

Mayor Albert issued an Oath of Office to Randee Scritchfield, Wrightsville Borough Tax Collector, effective January 7, 2019.

Councilman Smith made a motion to approve and adopt Resolution 2019-3, a resolution establishing the holidays for the Borough of Wrightsville. VP Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

### **MINUTE APPROVAL:**

Councilman Smith made a motion to approve the December 3, 2018 Regular Meeting Minutes. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Smith made a motion to approve the December 17, 2018 Planning Meeting Minutes. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

### **DPARTMENTAL REPORTS:**

#### **Zoning:**

Report was provided with meeting materials.

Councilman McDonald asked why his property maintenance complaints were not processed and disregarded. President White replied they have not been disregarded. There are some hiccups with the ordinance that needs to be resolved first before enforcement actions can be taken. Office Secretary Harrison would like to be considered as the Zoning Officer for Wrightsville Borough. Council stated that ongoing discussions would take place on this matter.

#### **Fire:**

Fire Chief Livelsberger relayed report highlights to those in attendance. Report was provided with monthly meeting materials.

#### **Ambulance:**

Report highlights were relayed by Mr. Marden with Susquehanna Valley Emergency Services. A written report was provided with meeting materials.

#### **Police:**

A written report was provided with the monthly meeting materials. Chief Pollock relayed report highlights to those in attendance.

**Streets & Parks:**

A written report was provided with monthly meeting materials. VP Gromling relayed to those in attendance that leaf collection this year was horrible due to the constant changing of equipment on and off the truck.

Councilman Smith made a motion to approve and authorize Council Vice President to submit and authorize application for traffic signal approval to the Department of Transportation and sign application on behalf of Wrightsville Borough. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

**Engineer:**

A written report was provided with the monthly meeting materials. Engineer Klinedinst relayed the report highlights to those in attendance.

**Treasurer:**

A written report was provided with the monthly meeting materials. Treasurer Brenner relayed highlights of the report to those in attendance.

President White suggested that solicitor only attend Regular Meetings unless directed otherwise as a way to reduce some professional service fees. Members of council agreed. Solicitor Fields will only be in attendance at the regular meetings and not the planning meetings.

Treasurer Brenner requested that meeting minutes reflect he was not present to sign all December expenditures; however, Secretary Hoff communicated with him about all expenditures for the month of December and he provided his verbal approval. Treasurer Brenner relayed to council that \$25K was transferred from the reserve account to general fund to allow December expenditures to be paid.

Councilman McDonald made a motion to approve the December 2018 check register as presented by the treasurer. Councilman Smith seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman McDonald made a motion to approve the December 2018 financial report as presented by the treasurer. Councilman Bair seconded the motion. All in favor. The motion carried with a unanimous vote.

Treasurer Brenner relayed to council that the annual audit will begin March 4, 2019.

**Mayor:**

Mayor Albert thanked Councilman Bair for his attempts to plan and implement a New Year's Eve event even though festivities had to be canceled due to weather conditions.

Mayor Albert relayed to those in attendance that he has received inquiries from residents to have a carnival in Wrightsville Borough.

**Solicitor:**

No report

**COMMITTEE REPORTS:**

**ADMINISTRATION & FINANCE:**

Property owners who have received sidewalk repayment agreements have asked for a 3 year repayment period. Council discussed this matter and agreed that each individual case would need to be presented by the property owner and decisions would be made when presented. Councilman Smith made a motion that property owners can make an application before council if they desire a 3 year repayment plan based on the following standard: property owners cost exceeds \$10K, 6% interest would be added to the unpaid balance for the 3<sup>rd</sup> year along with any out of pocket expenses incurred to borough for repayment of loan balance to financial institution ( Northwest Bank). VP Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

**PUBLIC WORKS:**

VP Gromling relayed to those in attendance that Locust Street Project is encountering some hiccups along the way as was predicted. Any residents with question.comments or concerns should contact him and he will speak with them individually.

**PUBLIC SAFETY:**

No report

**COMMUNITY & ECONOMIC DEVELOPMENT:**

Vice President Gromling, Councilman Bair and Secretary Hoff attended a Regional Comprehensive Plan Meeting to discuss the possibility of combining efforts and creating a Regional Comprehensive Plan with multiple municipalities. Councilman Bair expressed his approval and he would vote positively on such project.

**PARKS & RECREATION:**

Pavilion roof sealed bids will be accepted until February 4, 2019. Any bids received will be opened during the public meeting.

**PERSONNEL:**

No report

**COMPLAINT COMMITTEE:**

No report

**ADDITIONAL BUSINESS:**

President White would like to see the following ordinance be updates: Tree Ordinance. VP Gromling would like to updates to the following ordinances: Sidewalk and Trash Ordinances.

Secretary Hoff asked all members of council and professional service personnel to complete their Statement of Financial Interests and return to office by February 4,2019.

**ADJOURNMENT:**

Councilman Bair made a motion to adjourn the January 7, 2019Regular meeting at 9:28pm. Councilman Smith seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully submitted,

Tammie Hoff

Borough Secretary