

WRIGHTSVILLE BOROUGH COUNCIL  
**PLANNING MEETING**  
**JANUARY 15, 2018**  
Borough Chambers \* 601 Water Street \* Wrightsville

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The Planning Meeting of the Borough of Wrightsville governing body convened at 6:32PM on Monday, January 15, 2018. Council President White called the meeting to order and led the salute to the American Flag.

***In attendance:*** Council President White, Vice-President Gromling, Mayor Albert, Councilman Bair, Councilman McDonald, Councilman Kirkessner, Solicitor Fields, Borough Assistant Harrison.

***Absent:*** Treasurer Brenner, Engineer Klinedinst, Secretary Hoff

**PATRONS:**

Mel McDonald:

Mrs. McDonald would like to see Fakey's cellar way cleaned up. She stated that the clutter and trash does not represent the Borough of Wrightsville well. A letter will be sent to Fakeys again.

Ed Sipes:

Local York will hold a telethon at the Historic Wrightsville building, on May 4, 2018. All donations will be divided among all participants of the telethon.

**ACTION ITEMS:**

Vice-President Gromling made a motion to approve and adopt Resolution 2018-12, which establishes the Holidays for the Borough of Wrightsville. Councilman Bair made a second motion. Motion carried with unanimous vote.

Councilman McDonald made a motion to select Melodie McDonald as the alternate for the Civil Service Commission. A second motion was made by Vice-President Gromling. Motion carried with unanimous vote. Mayor Albert gave Melodie McDonald the oath and swore her in as the alternate.

A newsletter for the Borough of Wrightsville should be put back into effect. It should be sent out two times per year, in the Spring and the Fall. Communication with Craig from Versa should be made and an updated version of Microsoft Publisher should be put into place.

**BOROUGH COUNCIL COMMITTEE REPORTS:**

**ADMINISTRATION & FINANCE:**

Further discussion of the Zoning Board Members was held. More information is needed to find out exactly when everyone, who are currently on the Zoning Board, expired so that a new resolution can be adopted. If everyone's term is expired then an advertisement should be placed for new members. These members must be staggered by one year, two year and 3 year terms.

***Public Works:***

No report

***Public Safety:***

Ambulance Report read

Motion made by Vice-President Gromling for the Civil Service Commission to interview officer Steven Crater for the full-time police officer position for the Borough of Wrightsville. This interview is to take place before the next council meeting, which will be held on Monday, February 5, 2018. A tentative interview will be schedule for Friday, January 19, 2018 in the morning or afternoon. Councilman McDonald made a second motion. Motion carried with unanimous vote.

***Community & Economic Development:***

Vice-President Gromling asked Councilman Bair to attend the Community Comprehensive Plan meeting, which will be held at the Hellam Township building on Wednesday, January 24, 2018 at 6:30pm. This meeting will include Wrightsville Borough, East Prospect Borough, Yorkanna Borough, Hellam Borough and Hellam Township.

***Parks & Recreation:***

No report

***Personnel:***

Applications were submitted by Kathy J. Abel and Frederick C. Smith, Jr. for the vacant third ward council seat. Vice-President Gromling made a motion to appoint Frederick C. Smith, Jr. to fill the third ward council seat. Councilman McDonald made a second motion to appoint Mr. Smith. Motion carried with unanimous vote and Mr. Smith will be sworn in at the meeting which will take place on Monday, February 5, 2018.

**ADDITIONAL BUSINESS:**

None

**EXECUTIVE SESSION:**

Recess for Executive Session at 6:55pm

Back to order from Executive Session at 7:35pm

**ADJOURNMENT:**

Councilman McDonald made a motion to adjourn the January 15, 2018 Planning Meeting of the governing body of Wrightsville Borough. Vice-President Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Meeting adjourned at 7:40pm.

Respectfully submitted,

Shannon Harrison  
Office Assistant, Wrightsville Borough

Tammie Hoff  
Borough Secretary