

WRIGHTSVILLE

YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL
REGULAR MEETING/ REORGANIZATION MEETING
MONDAY, JANUARY 4, 2016
Borough Chambers
601 Water Street

Elected officials present: Councilpersons Shannon, Scritchfield, Bolton, White, Gromling,
Loercher and Mayor Habecker

Appointed official present: Secretary Hoff, Police Chief Hege, Engineer Klinedinst (CSD),
Treasurer Brenner , Solicitor Baranski (BYRB)

Mayor Habecker called the January 4, 2016 Reorganization Meeting of the governing body to
order at 7:00pm and led the Pledge of Allegiance.

An official Roll Call was performed by Mayor Habecker with the following elected officials
providing confirmation of their attendance:

Ward 1- Councilman Scritchfield
Ward 1- Councilman Shannon
Ward 2 – Councilwoman Bolton
Ward 2 – Councilman White
Ward 3 – Councilman Loercher
Ward 3 – Councilman Gromling

Mayor Habecker accepted nominations for President of Borough Council.

Councilman Shannon nominated Councilman Scritchfield. A roll call vote was taken.

Councilman White –aye, Councilman Loercher – aye, Councilman Gromling – aye,
Councilwoman Bolton – aye
5-aye

Mayor Habecker congratulated Councilman Scritchfield on his appointment as President of
Borough Council

Mayor Habecker accepted nominations for Vice-President of Borough Council.

Councilman Gromling nominated Councilwoman Bolton for Vice- President of Borough Council.
A roll call vote was taken.

Councilman White- aye, Councilman Loercher – aye, Councilman Shannon –aye, President
Scrtichfield- aye, Councilman Gromling - aye
5-aye

Mayor Habecker congratulated Councilwoman Bolton on her appointment as Vice-President of Borough Council.

Vice-President Bolton made a motion to appoint resident Sharon Young as the Vacancy Board Chair. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Mayor Habecker thanked Ed Sipes for his 8 years of service with Borough Council.

Mayor Habecker introduced all Borough Council members to those in attendance.

PATRONS:

Ed Sipes:

- Relayed to those in attendance that the Wrightsville Borough Recreation Commission has a new website- www.wrightsvillerec.com.

Del Whisler:

- Presented the implementation of Neighborhood Electric Vehicles (NEV) to those in attendance. Susquehanna Dodge is requesting an Ordinance or Resolution be adopted from Borough Council.

Mel McDonald:

- Expressed dislike of garbage on porch in 100 block of Chestnut St. Mayor Habecker indicated that he would check into the matter.
- Asked Engineer Klinedinst about the curb cut at the Presbyterian Church

Ed Keller:

- Asked Borough Council about a curb cut at his property – Engineer Klinedinst will look at Mr. Keller's property
- Would like reimbursement for work that Gohn & Stambaugh completed at his property prior to the Locust Street sidewalk project
- Stated to Borough Council Fire Police Captain from Columbia and Wrightsville Borough have a proposal that they would like council to approve to assist with non-emergency calls and to help with community functions, when needed.

Sharon Young:

- Asked Borough Council the procedure to submit request for banner to be displayed for Historic Wrightsville

MINUTE APPROVAL:

Vice-President Bolton made a motion to approve the December 7, 2015 Regular Meeting Minutes. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice-President Bolton made a motion to approve the December 21, 2015 Recessed Meeting Minutes. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice-President Bolton made a motion to approve the December 21, 2015 Planning Meeting Minutes. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

REPORTS:

Fire:

A written report was provided with the monthly meeting materials. Councilman Gromling relayed the report to those in attendance

Ambulance:

No report

Police:

A written report was provided with the monthly meeting materials. Chief Hege relayed the report to those in attendance.

Treasurer:

A written report was provided with the monthly meeting materials. Treasurer Brenner relayed highlights of the report to those in attendance.

Treasurer relayed to those in attendance that the matching grant money was deposited into the Capital Reserve Fund

Vice-President Bolton made a motion to approve the check register for the month of December 2015. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice-President Bolton made a motion to approve the financial report for the motion of December 2015. Councilman Loercher seconded the motion. All in favor. The motion carried with unanimous vote.

Engineer:

A written report was provided with the monthly meeting materials. Engineer Klinedinst relayed the report highlights to those in attendance.

Engineer Klinedinst stated that in the absence of a Zoning Officer he can assist with zoning issues for a temporary time period until a decision is made by Borough Council.

Engineer Klinedinst relayed to Borough Council that a decision should be made quickly as the lease deadline is approaching for Safe Harbor.

Solicitor:

Solicitor Baranski relayed to those in attendance that he has 5 liens to be placed on unpaid properties as a result of the Locust St. Sidewalk Project.

Solicitor Baranski relayed to council members that he working to a conclusion and resolution with unpaid attorney arbitration fees.

Mayor:

Mayor Habecker relayed to those in attendance that a meeting of the Civil Service Commission took place.

Civil Service Committee

- Ed Sipes – Chairman
- Doug Bailey- Secretary
- Eric J. White

ACTION ITEMS:

- *Resolution 2016-1- Borough Secretary* – Vice-President Bolton made a motion to approve and adopt Resolution 2016-1, appointment of Tammie Hoff, Borough Secretary. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2016-2- Right To Know Officer-* Vice-President Sipes made a motion to approve and adopt Resolution 2016-2, appointment of the Borough Secretary as the Right To Know Officer. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2016-3- Treasurer* – Vice- President Bolton made a motion to approve and adopt Resolution 2016-3, appointment of Keith Brenner, Borough Treasurer. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous votr.
- *Resolution 2016 -4- Engineer* – Vice-President Bolton made a motion to approve and adopt Resolution 2016-4, appointment of C.S.Davidson , Borough Engineer. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2016-5- Solicitor-* Vice-President Bolton made a motion to approve and adopt Resolution 2016-5, appointment of Blakley, Yost, Bupp& Rausch as Wrightsville Borough Solicitor. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2016-6 – Police Chief* – Vice-President Bolton made a motion to approve and adopt Resolution 2016-6, appointment of Ron Hege as Chief of Police for Wrightsville Borough. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.
- *Resolution 2016-7- Fire Chief-* V ice-President Bolton made a motion to approve and adopt Resolution 2016-7, appointment of Chad Livelsberger as Fire Chief for Wrightsville Borough. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

- *Resolution 2016-8- Auditor- Vice-President Bolton made a motion to approve and adopt Resolution 2016-8, appointment of Sager, Swisher & Company as the auditor for Wrightsville Borough. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-9- UCC Enforcement – Vice-President Bolton made a motion to approve and adopt Resolution 2016-9, appointment of Code Administrators, Inc., Norm Strenger as PAUCC Building Code Official for Wrightsville Borough. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-10- WBPMC Enforcement – Vice-President Bolton made a motion to approve and adopt Resolution 2016-10, appointment of Code Administrators, Inc., Norm Strenger and Alex Stevens as Wrightsville Borough Property Maintenance Code Official(s). Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-11- Vacancy Chairman- Vice-President Bolton made a motion to approve and adopt Resolution 2016-11, appointment of Sharon Young as Vacancy Chairman for Wrightsville Borough.*
- *Resolution 2016-12- Holiday Calendar- Vice- President Bolton made a motion to approve and adopt Resolution 2016-12, Resolution establishing holidays for Borough of Wrightsville. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-13- Emergency Management Coordinator- Vice-President Bolton made a motion to approve and adopt Resolution 2016-13, appointment of Phil Smith, Emergency Management Coordinator for Wrightsville Borough.*
- *Resolution 2016-14-Meeting Rules of Order – Vice-President Bolton made a motion to approve and adopt Resolution 2016-14, Resolution establishing meeting rules for Wrightsville Borough Council Meetings. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-15-Meeting Participation Guidelines- Vice-President Bolton made a motion to approve and adopt Resolution 2016-15, Resolution establishing public meeting guidelines for Wrightsville Borough, York County. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-16-Committee Structure- Vice- President Bolton made a motion to approve and adopt Resolution 2016-16, Resolution adopting the 2016 Borough Committee Structure. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*
- *Resolution 2016-17-Fee Schedule – Vice-President Bolton made a motion to approve and adopt Resolution 2016-16, Resolution establishing fees for permits, reviews, documents and services for Wrightsville Borough. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.*

COMMITTEE REPORTS:

Administrative & Finance

No report

Public Works

No report

Public Safety

No report

Community & Economic Development

No report

Parks & Recreation

No report

Personnel

Vice- President Bolton made a motion to accept the resignation of Sande Cunningham and advertise the Zoning Officer position for Wrightsville Borough. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

ADDITIONAL BUSINESS:

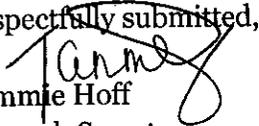
SPCA Contract – Vice –President Bolton made a motion to approve the SPCA Animal Control Contract. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

EYCMA Meetings – Mayor Habacker attends the meetings, however; a second member of council should also attend meetings. Councilman Loercher made a motion that Police Chief Hege could attend the meetings, with Borough Secretary as the alternate. Councilman White seconded the motion. All in favor. The motion carried with a unanimous ote.

ADJOURNMENT:

Councilman Loercher made a motion to adjourn the January 4, 2016 Regular/Reorganization meeting at 8:52pm. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully submitted,


Tammie Hoff
Borough Secretary