

WRIGHTSVILLE BOROUGH
YORK COUNTY, PENNSYLVANIA

WRIGHTSVILLE BOROUGH COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 7, 2015
BOROUGH CHAMBERS
601 WATER STREET

In attendance: President Scritchfield, Vice- President Sipes, Councilwoman Bolton, Councilwoman Abel, Councilman Loercher, Solicitor Baranski, Mayor Habecker, Treasurer Brenner, Engineer Klinedinst, Chief Hege, Assistant Secretary Hoff

Absent: Councilwoman Stigelman

Council President Scritchfield called the Regular meeting of the Wrightsville Borough governing body to order at 7:00pm and led the salute to the American Flag.

PATRONS:

Eric White:

- Made comment to the possibility of the Municipal Authority raising rates for trash collection \$5.00/month. He noted that if the Municipal Authority didn't have to pay the Borough \$36,000/yr, no increase in trash collection would be made.

Dave Foulk and Kevin Fedors:

- Received certified letter requesting payment for the Locust St. sidewalk. Mr. Foulk and Mr. Fedors asked the borough to waive the payment due to the result of the project causing significant problems at their property. It was noted that the last 2 winter seasons have been extremely bad with water run-off causing significant freezing issues with their garage door. Mr. Fedors indicated that he did try to reach out to Solicitor Baranski before tonight's meeting to discuss the matter with him
- Mr. Fedors and Mr. Foulk like the trash service that is provided in the borough.

Mel McDonald:

- Asked borough council what was being done about the sidewalk that she discussed at November's meeting.
- Mrs. McDonald asked council why no permit was issued for the bicycle race that was held over the weekend. It was noted to those in attendance that a permit was issued to for the event. Permit is on file at the borough office.
- Mrs. McDonald asked Engineer Klinedinst is he could possibly look at the curb cut at the Wrightsville Presbyterian Church and possibly make some changes at no cost- a donation, in fact. She indicated that many elderly and senior citizens have a difficult time stepping up on the sidewalk from the street.

MINUTE APPROVAL:

Vice- President Sipes made a motion to approve the November 2, 2015 Regular Meeting Minutes. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice- President Sipes made a motion to approve the November 16, 2015 Recessed Meeting Minutes. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice- President Sipes made a motion to approve the November 16, 2015 Planning Meeting Minutes. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

ZONING:

No report

FIRE DEPARTMENT:

No report

AMBULANCE:

A written report was provided with the monthly meeting materials. Jim Arvin relayed report highlights to those in attendance.

Mr. Arvin indicated that November 2015 was the highest month to date for number of ambulance calls received. 63 patients were transported from calls made.

Mr. Arvin expressed his thanks to Councilwoman Abel and Vice- President Sipes for their service during their appointment on Borough Council.

STREETS & PARKS

Public Works Director, Brian Lyle stated to those in attendance that the Christmas lights look great. Great job to Mike and Eliseo.

Mr. Lyle indicated that this would be the last week for leaf collection in the borough.

ENGINEER:

Engineer Klinedinst indicated to Borough Council that the Floodplain Ordinance needs adoption this evening during some point in meeting.

TREASURER:

Treasurer Brenner relayed to those in attendance the highlight of the check register and financial reports for November.

Treasurer Brenner relayed to those in attendance that normal and routine payments were made in November. Cash reserve is down for November. All departments are very much in line with budgeted figures for the year.

Councilman Loercher made a motion to approve the November 2015 check register as presented by the treasurer. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Loercher made a motion to approve the November 2015 financial report as presented by the treasurer. Vice- President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote.

MAYOR:

Mayor Habecker relayed to those in attendance the Reorganization Meeting will be held Monday, January 4, 2016 in borough chambers. All new incoming council members will need to be sworn in at 6:00pm on Monday, January 4, 2016 prior to the meeting.

Mayor Habecker relayed to council members to have nominations for Borough President, Borough Vice- President and Vacancy Chair for meeting on January 4, 2016.

SOLICITOR:

Solicitor Baranski relayed to those in attendance the council is awaiting insurance provisions for the Safe Harbor Lease. Once information is received, discussion will resume between council.

Solicitor Baranski indicated that an executive session needs to be held at the end of the meeting to discuss patron requests.

EXECUTIVE SESSION: 8:18pm – 8:37pm

Solicitor Baranski requested that meeting minutes reflect an amended agenda item to include a motion to advertise Civil Service Reorganizational Meeting on January 4, 2016 at 5:30pm.

Vice-President Sipes made a motion to advertise the Civil Service Reorganizational Meeting on January 4, 2016 at 5:30pm. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote.

COMMITTEE REPORTS-

Administration & Finance:

2016 Budget – No tax increase will be needed. Treasurer Brenner relayed to those in attendance that there is not much room to deviate from budgeted figures for 2016.

2016 Budget was provided to all council members.

Councilwoman Bolton made a motion to advertise the proposed 2016 budget the Borough of Wrightsville, York County, Pennsylvania and advertise by law, for adoption at a Recessed Meeting on December 21, 2016. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilwoman Bolton made a motion to approve, adopt and advertise Resolution 2015-11, a Resolution setting the specific public meeting dates and times of the governing body of the Borough of Wrightsville for 2016. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Public Works:

Councilman Loercher made a motion to appoint Phil Landis as Chairman for Wrightsville Borough Municipal Authority for a five year term. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice- President Sipes made a motion to appoint Benjamin W. Cope as a member of the Wrightsville Borough Municipal Authority for a five year term. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote.

Public Safety:

None

Community & Economic Development:

Vice- President Sipes made a motion to approve, adopt and implement Ordinance 2015-1, Floodplain Ordinance for the Borough of Wrightsville, York County, Pennsylvania. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Parks & Recreation:

Woman's tea that is being held at the Wrightsville House on Saturday, December 12, 2015 is sold out.

Personnel:

None

ADDITIONAL BUSINESS:

Vice-President Sipes made a motion to appoint Doug Bailey as a member of the Civil Service Commission for Wrightsville Borough through for a second term through January 2021.

Councilman Loercher made a motion to approve the application of Edward Sipes as a member of the Civil Service Commission for Wrightsville Borough to fill a vacancy. Appointment will expire January 2017. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice-President Sipes made a motion to approve and implement the contract(s) as proposed by Code Administrators, Inc. for the year of 2016, for the purposes of Uniform Construction Code and property maintenance enforcement. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice-President Sipes made a motion to recess the December 7, 2015 Regular Meeting of the governing body of Wrightsville Borough at 8:40pm. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully Submitted,

Tammie Hoff
Assistant Borough Secretary