

WRIGHTSVILLE BOROUGH  
YORK COUNTY, PENNSYLVANIA

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WRIGHTSVILLE BOROUGH COUNCIL  
**REGULAR MEETING**  
MONDAY, DECEMBER 5, 2016  
BOROUGH CHAMBERS  
601 WATER STREET

*In attendance:* President Scritchfield, Vice- President Bolton, Councilman Loercher, Councilman White, Councilman Gromling , Councilman Shannon, Solicitor Baranski, Mayor Habecker, Treasurer Brenner, Engineer Klinedinst ,Secretary Hoff

*Absent:* Chief Hege

Council President Scritchfield called the Regular Meeting of the Wrightsville Borough governing body to order at 7:00pm and led the salute to the American Flag.

**PATRONS:**

- Ed Sipes:  
Mr. Sipes relayed to those in attendance that Gina Frey from Half Nuts Popcorn has 2017 Wrightsville Borough calendars on sale at her business for \$15.00. Calendars contain beautiful photographs of scenery from the Borough of Wrightsville.
- Harold Lehman:  
Mr. Lehman expressed his concern over the rough roadway on S. 2<sup>nd</sup> St., particularly the area that is going downhill by the Fire Station. He asked who maintains this roadway, state or borough. Council President Scritchfield indicated to Mr. Lehman that the area of roadway will be looked at.
- Mel McDonald:  
Mrs. McDonald indicated to council members and those in attendance that she made 6 different phone calls to surrounding boroughs/township offices and that all of them are open till at least 4pm every weekday and that all individuals that she spoke to are cross trained to handle different areas of business within the office. She asked council members "Why does our borough office close at 2pm". Council indicated that it has been agreed and voted upon that the borough office will remain open from 9am-4:30 every week day and Monday's the office will be open 9am-6pm beginning in January 2017.

**MINUTE APPROVAL:**

Councilman Loercher made a motion to approve the November 7, 2016 Regular Meeting Minutes. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman Loercher made a motion to approve the November 21, 2016 Planning Meeting Minutes. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

**ZONING:**

Report provided with monthly meeting materials.

Councilman White would like the Wrightsville Borough Municipal Authority to educate the residents about disposal of electronics either by notifications on bills or borough website.

**FIRE DEPARTMENT:**

Report was provided with monthly meeting materials. Chief Livelsberger relayed to those in attendance that Santa Claus will be visiting the borough on Wednesday, December 14, 2016.

**AMBULANCE:**

Report provided with monthly meeting materials.

**POLICE:**

Report was provided with the monthly meeting materials.

**STREETS & PARKS:**

Report was provided with monthly meeting materials.

**ENGINEER:**

Report was provided with the monthly meeting materials. Engineer Klinedinst relayed the highlights to those in attendance.

**TREASURER:**

Treasurer Brenner relayed to those in attendance the highlights of the check register and financial reports for November 2016.

Councilman Loercher made a motion to approve the November 2016 check register as presented by the treasurer. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Vice- President Bolton made a motion to approve the November 2016 financial report as presented by the treasurer. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Treasurer Brenner asked council members for approval to release pension funds for all non-uniform borough employees. Vice- President Bolton made a motion to release pension funds for all non-uniform employees. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White indicated to fellow council members that the leaf collector is in dire need of parts to continue operations and most importantly not cause any serious injury to any individual. Councilman White would like the funds to be deducted from funds in 2016.

**MAYOR:**

Mayor Habecker relayed to those in attendance that the project at the square has started and donations have been turned into borough office to pay for cost of materials being used. Mrs. Habecker, Mr. White and Mr. Klinedinst have made donations thus far. Mr. McDonald is still inquiring about benches being donated to place in square after project is completed. No further updates on this at this time.

Mayor Habecker asked council members if there is any more interest in updating the Curb and Sidewalk Ordinance. President Scritchfield indicated that this would be an upcoming action item in 2017.

**SOLICITOR:**

Solicitor Baranski relayed to council and guests in attendance that a Re-organizational meeting would not be required for January 2017.

**EXECUTIVE SESSION:**

Executive Session was held from 7:54pm to 8:14pm to discuss personnel matters.

**COMMITTEE REPORTS-**

**Administration & Finance:**

Councilman Loercher made a motion to approve advertisement of the 2017 budget for the Borough of Wrightsville. Budget will be adopted and approved at the Planning Meeting on Monday, December 19, 2016. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

Councilman White made a motion to approve the borough office hours as Monday, 9am-6pm, Tuesday through Friday, 9am-4:30pm starting January 2017. Vice-President Bolton seconded the motion. All in favor. Motion carried with a unanimous vote.

**Public Works:**

Councilman White would like to have Mike Gromling as Wrightsville Borough's Street Department Supervisor. No further discussion at this time.

**Public Safety:**

Vice-President Bolton made a motion to enforce no parking in 200 block of N. 2<sup>nd</sup> St. from 8am-7pm, December 28, 2016 for the Red Cross Blood Drive. Councilman White seconded the motion. All in favor. The motion carried with a unanimous vote.

**Community & Economic Development:**

No report

**Parks & Recreation:**

No report

**Personnel:**

No report

**ADDITIONAL BUSINESS:**

Councilman Loercher made a motion to approve and implement contracts as proposed by Code Administrators, Inc. for the year 2017, for purposes of Zoning, Uniform Construction Code and Property Maintenance. Councilman Gromling seconded the motion. All in favor. The motion carried with a unanimous vote.

**ADJOURNMENT:**

Vice- President Bolton made a motion to adjourn the December 5, 2016 Regular Meeting of the governing body of Wrightsville Borough at 9:15m. Councilman Shannon seconded the motion. All in favor. The motion carried with a unanimous vote.

Respectfully Submitted,

Tammie Hoff  
Borough Secretary