

WRIGHTSVILLE BOROUGH COUNCIL  
**REGULAR MEETING**  
MONDAY, SEPTEMBER 14, 2015  
Borough Chambers  
601 Water Street

*In attendance:* President Scritchfield, Vice-President Sipes, Councilwoman Bolton, Councilwoman Abel, Councilwoman Stigelman, Mayor Habecker, Secretary Wirls, Engineer Klinedinst, Treasurer Brenner, Chief Hege, Assistant Secretary Hoff

Council President Scritchfield called the Regular Meeting of the Wrightsville Borough governing body to order at 7:01 pm and led the salute to the American Flag.

**PATRONS:**

Matt Leber:

- Expressed an interest in fixing the ball field dugouts to enable better comfort for the girls' softball team that utilizes the baseball fields in the park.
- Indicated that the softball team has supply donations and labor donations available to them.
- Requested of the governing body, to keep outdoor lights down at the ball fields due to the sunset this time of year.
- October 31<sup>st</sup> of this year will be the last day of the season.

John Shannon:

- Inquired as to what is happening with the police contract negotiations, as the negotiations have been going on for almost a year.
- With the new bar opening up on South Front Street and the revitalization of the town, more people will be coming into town and Wrightsville needs a police department.
- It is sad that the governing body cannot come to an agreement about the police contract.

Jim Markley:

- Resident of 707 Locust Street, requested that a light be placed on what looks to be a telephone pole by his home, as there are no street lights currently there.
- Suggested that perhaps the placement of some street lights near his home might cut down on the crime in the area.
- Stated that he has a new neighbor that would put a garage in and he was curious as to the placement and setback requirements.

Eric White:

- Simply wanted to state that an incident occurred over the weekend and it was very good that the police were there to assist and take care of the problem.

Matt Bashore:

- Indicated that there was an issue with dogs defecating in his yard and inquired as to a possible solution.

**MINUTE APPROVAL:**

Vice-President Sipes made a motion to approve the August 3, 2015 Regular Meeting Minutes. Councilwoman Stigelman seconded the motion. All in favor. Motion carried with a unanimous vote, 5-0.

Vice-President Sipes made a motion to approve the August 17, 2015 Recessed Meeting Minutes. Councilwoman Stigelman seconded the motion. All in favor. Motion carried with a unanimous vote, 5-0.

**ZONING:**

Zoning Officer Cunningham relayed to those in attendance the following:

- 6 permits issued
- The Habitat for Humanity Riverfront Build permit was issued. There was a minor problem with them putting up a sign without a permit but that was easily rectified.

**FIRE:**

No report

**AMBULANCE:**

Council previously received and reviewed the report via email.

**POLICE:**

A written report was provided with the monthly meeting materials. Police Chief Hege relayed report highlights to those in attendance.

**STREETS & PARKS:**

A written report was provided with the monthly meeting materials.

Discussion: Transformer repair

Discussion: Streets projects

**PROJECT MANAGER:**

No report

**TREASURER:**

The check register for the month of August 2015 was provided with the monthly meeting materials. Treasurer Brenner provided a financial report for the month of July 2015.

Councilwoman Abel made a motion to approve the check register for the month August of 2015. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Councilwoman Abel made a motion to approve the financial report for August 2015. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

**SOLICITOR:** Executive Session required and requested that the meeting minutes reflect that the governing body met for an Executive Session prior to the meeting.

**EXECUTIVE SESSION:** 7:30pm – 8:54pm – Collective Bargaining and Personnel purposes

Councilwoman Bolton made a motion to approve the hiring of John Biesecker at a rate of \$18 per hour and working hours not to exceed 58 hours in a two week period. The motion died for the lack of a second.

**ENGINEER:**

A written report was provided with the monthly meeting materials. Engineer Klinedinst relayed report highlights to those in attendance.

Vice-President Sipes made a motion to reject contract number 1 bid from Stewart and Tate in the amount of \$38,458.00 for the bituminous seal coat, micro-surfacing and ADA ramp replacement on Second Street, Walnut Street and Lemon Street due to the bid exceeding the budgeted amount. Councilwoman Abel seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Vice-President Sipes made a motion to reject both contract number 2 bids from Stewart and Tate in the amount of \$44,756.25 and EK Services in the amount of \$23,820.00 for the milling, paving fabric and overlay on Fourth Street due to the bids exceeding the budgeted amount. Councilwoman Abel seconded the motion. All in favor. The motion carried with a unanimous 5-0.

#### MAYOR:

Mayor Habecker relayed to those in attendance that Council would need to appoint a third person the Civil Service Commission due to the relocation of member Scott Livelsberger.

Councilwoman Bolton made a motion to advertise on Monster.com and CareerLink for a P/T Police Officer. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

#### COMMITTEE REPORTS & ACTION ITEMS -

##### Administration & Finance:

Councilwoman Bolton made a motion to approve Resolution 2015-7, appointing Tammie Hoff as the Assistant Secretary to perform the duties of the Borough Secretary in her absence or in an emergency.

Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous, 5-0.

##### Public Works:

Councilwoman Stigelman made a motion to approve the Streets Department beginning the permitting process for placement of a bridge sign in accordance with PennDot and municipal regulations.

Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Councilwoman Stigelman made a motion to approve the No Parking request as presented by Historic Wrightsville, Inc. on September 26, 2015 from 6am until 4pm on the South side of Locust Street to 309 Locust Street. Councilwoman Abel seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Councilwoman Stigelman made a motion approve the installation of a handicap special parking space at 509 Cherry Street upon receipt of the fee as listed in the fee schedule. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Councilwoman Stigelman made a motion to approve Resolution 2015-8, a Resolution approving the submission of a permit request to PennDot for the purposes of installing Christmas lights in accordance with PennDot regulations. Vice-President Sipes seconded the motion. All in favor.

The motion carried with a unanimous vote, 5-0.

Discussion: Stop sign at 4<sup>th</sup> Street

##### Public Safety:

Reminder – National Night Out

##### Community & Economic Development:

None

##### Parks & Recreation:

Vice-President Sipes relayed to those in attendance, the upcoming event of Historic Wrightsville, Inc., the Wrightsville Recreation Commission and the Senior Center.

Vice-President Sipes made a motion to hold Trick or Treat for Wrightsville Borough on Friday, October 30, 2015 from 6pm. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Vice-President Sipes made a motion to approve the placement of tables or booth on the Wrightsville end of the bridge for Bridge Bust providing they are non-profit and obtain an entertainment permit. Councilwoman Abel seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Personnel Committee:

None

**ADDITIONAL BUSINESS:**

Vice-President Sipes made a motion to adjourn the September 14, 2015 Regular Borough Council Meeting at 9:39pm. Councilwoman Bolton seconded the motion. All in favor. The motion carried with a unanimous vote, 5-0.

Respectfully Submitted,

*Melissa B. Wirls*

Melissa B Wirls  
Borough Secretary