

WRIGHTSVILLE BOROUGH COUNCIL  
**REGULAR MEETING**  
MONDAY, JUNE 1, 2015  
Borough Chambers  
601 Water Street

The Regular meeting of the governing body reconvened at 7:01 p.m. Monday, June 1, 2015.

*In attendance:* President Scritchfield, Vice-President Sipes, Councilwoman Bolton, Councilman Loercher, Councilwoman Abel, Councilwoman Stigelman Secretary Wirks, Engineer Klinedinst, Treasurer Brenner, Chief Hege, Public Works Director Brian Lyle, Mayor Habecker

*Absent:* None

Council President Scritchfield called the Regular Meeting of the Wrightsville Borough governing body to order at 7:01 pm and led the salute to the American Flag.

**PATRONS:**

Resident Mel McDonald:

- Heard that an increase to the Special Handicap Parking fees was discussed at the most recent Planning Meeting.
  - An increase of cost is ridiculous and too expensive.
  - Those types of parking spots are for people that do not typically have money.
- Council President Scritchfield should remove himself as a Council person.
  - Stated at a previous meeting that he did not know about the fence being built near his home; however, upon her investigation of the matter, it was found that he dug the holes for the fence in question.
- It was wrong of Chief Hege and President Scritchfield to instruct her to stop talking at a previous meeting.

Alissa Harrison & Michael Rineer (Sager Swisher, Auditors):

- Presentation of 2014 Audit Report
  - Restricted versus unrestricted funds
  - Revenues versus expenditures
  - Major Funds and Non-Major Funds
  - Changes to the net position from 01/01/2014 to 12/31/2014
  - GASB 34

Councilwoman Bolton made a motion to approve the 2014 audit findings report as presented by the appointed auditors, Sager Swisher. Councilwoman Abel seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

**MINUTE APPROVAL:**

Vice-President Sipes made a motion to approve the May 4, 2015 Regular Meeting Minutes. Councilwoman Abel seconded the motion. All in favor.

Motion carried with a unanimous vote, 6-0.

Vice-President Sipes made a motion to approve the May 8, 2015 Planning Meeting Minutes. Councilwoman Abel seconded the motion. All in favor.

Motion carried with a unanimous vote, 6-0.

**ZONING:**

Zoning Officer Cunningham relayed to those in attendance that permit activity has been picking up; with 6 permits issued in May and 3 issued today.

**FIRE:**

No report provided.

**AMBULANCE:**

No report provided.

Councilwoman Abel expressed her confusion and displeasure with the overlap of communication and action between the Mayor, Fire Department and Public Safety Committee.

**POLICE:**

A written report was provided with the monthly meeting materials. Police Chief Hege relayed report highlights to those in attendance.

Vice-President Sipes relayed that while at the 2<sup>nd</sup> Ward voting location, a local Constable stated to him that because of the efficiency of our Police Department; he has had to serve 200 + warrants less than usual.

**ENGINEER:**

A written report was provided with the monthly meeting materials. Engineer Klinedinst relayed report highlights to those in attendance.

Discussion: Bump outs and truck traffic located at the corners of North 2<sup>nd</sup> Street and Locust Street.

- Potential need for traffic study to be performed by the York County Planning Commission

Discussion: 2015 Street Maintenance bid

- No bids received.
- Recommendation of holding the project until August and re-advertising the bid request.

Discussion: Hellam Street improvements

- There have been discussions regarding the potential for improvements made to Hellam Street by Penn Dot but nothing has been formalized to date.

Discussion: Storm sewers

**PROJECT MANAGER:**

A written report was provided with the monthly meeting materials.

Discussion: Safe Harbor/ Brookfield Renewable Energy lease

- 2 items in the proposed lease require outside approvals and input.

Vice-President Sipes made a motion to return the lease agreement as proposed by Safe Harbor Power/Brookfield Renewable Energy Group with the changes as recommended by the Borough's Solicitor and return modified lease and return to Lessor for review. Councilwoman Stigelman seconded the motion. Discussion ensued regarding changing the motion.

Vice-President Sipes made a motion to conditionally approve the lease as proposed by Safe Harbor Power/Brookfield Renewable Energy Group subject to the changes in paragraph 6.2 and Article 11. Councilwoman Stigelman seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

## Discussion: Grants

Councilman Loercher made a motion to submit the DCED Watershed Restoration Protection Grant application for the green infrastructure in the Riverfront Park. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

Councilman Loercher made a motion to submit the DCED Greenways, Trail and Recreation Grant application for the recreational improvements within the Riverfront Park. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

## TREASURER:

The check register for the month of May 2015 was provided with the monthly meeting materials.

Treasurer Brenner provided a financial report for the month of May 2015, highlighting the following:

- Cash position is good.
- First annual payment of \$7,586 for the new Ford Interceptor for the Police Department.
- Commendation to all departments for being fiscally responsible.
- By July and August, the bulk of the Borough's income will have been received.
- Revenues and expenditures are holding true to the budget.

Councilwoman Bolton made a motion to approve the check register for the month of May 2015.

Councilman Loercher seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

Councilwoman Bolton made a motion to approve the financial report for May 2015.

Councilman Loercher seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

## SOLICITOR:

Councilman Loercher made a motion to approve the proposed amendment to the Memorandum of Understanding with the York Habitat for Humanity with the inclusion of proper addressing. Councilwoman Abel seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

## MAYOR:

Discussion: Improvements to Constitution Square

## COMMITTEE REPORTS &amp; ACTION ITEMS -

## Administration &amp; Finance:

- Comcast grant monies

## Public Works:

- Discussion: Sign at the end of the Route 462 Bridge.

Councilwoman Stigelman made a motion to approve the road closure request on Saturday, July 4, 2015 for the following roads from 4:00 p.m. until 12:00 a.m.:

- North Front Street from Locust Street to Lime Kiln Alley
- Walnut Street from 3<sup>rd</sup> Street to North Front Street

Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

Councilwoman Stigelman made a motion to approve the road closure request on June 28, 2015 from 10:00 a.m. until 3:00 p.m. for the following road:

- South Second Street from Chestnut Street to Garden Avenue.

Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

Councilwoman Stigelman made a motion to approve the special handicap parking space application at 509 Hellam Street for Connie Stadler. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

Councilwoman Stigelman made a motion to approve the special handicap parking space application at 317 Walnut Street for Theodore Fahringer. Vice-President Sipes seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

#### Public Safety:

National Night Out will be on Tuesday, August 4, 2015 from 6:00 p.m. until 8:00 p.m. The Borough is in need of community participants, sponsors and volunteers.

#### Community & Economic Development:

Vice-President Sipes made a motion to conduct and advertise a special public meeting on Monday, June 15, 2015 at 6:00 p.m. for the purposes of discussing the findings of the storm water feasibility study performed by the Environmental Finance Center of the University of Maryland. Councilman Loercher seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

Vice-President Sipes made a motion to cancel the Planning Meeting advertised and scheduled for Monday, June 15, 2015 at 4:00 p.m. Councilwoman Stigelman seconded the motion. All in favor. The motion carried with a unanimous vote, 6-0.

#### Parks & Recreation:

Vice-President Sipes relayed the following to those in attendance:

- The Senior Center is having a yard sale on the 26<sup>th</sup> and 27<sup>th</sup> of June, from 8:00 a.m. to 12:00 p.m.
- Historic Wrightsville will be having a walking tour with Scott Mengus on June 28<sup>th</sup>.
- The Recreation Commission is working on the concession stand at the ball fields.

#### Personnel Committee:

None

#### ADDITIONAL BUSINESS:

Councilwoman Bolton made a motion to adjourn the June 1, 2015 Regular Borough Council Meeting.

Councilwoman Abel seconded the motion. All in favor.

The motion carried with a unanimous vote, 6-0.

The June 1, 2015 Regular Council Meeting of the Wrightsville Borough governing body was officially adjourned at 8:56 p.m.

Respectfully Submitted,

*Melissa B. Wirls*

Melissa B Wirls  
Borough Secretary