

**WRIGHTSVILLE BOROUGH MUNICIPAL AUTHORITY
MEETING MINUTES
February 12, 2015– 6:00 PM
CHAMBERS ROOM
601 WATER STREET
WRIGHTSVILLE, PA**

CALL TO ORDER

The monthly Authority meeting was called to order at 4:00 by Chairman, Phillip Landis.

MEMBERS

Phillip Landis – Present
Joe Giandalia – Present
Gary Ishman – Absent

Rick McDonald – Present
Ron Abel – Present
Ken Stoner – Absent

OTHERS

John Klinedinst, Engineer; Steve Hovis, Solicitor; Brian Lyle, General Manager; Keith Brenner and Lorri Harmer, Recording Secretary were present.

Mr. Landis explained to the board that it is the responsibility of the Authority Board to appoint when a vacant position occurs, but the responsibility of Borough Council to appoint or reappoint when a member's 5-year term expires.

A motion was made by J. Giandalia, seconded by R. Abel to appoint Fred Smeltzer to the Authority board filling the current vacant position. The Authority agreed.

APPROVAL OF MINUTES

A motion to approve the January 2015 minutes was made by K. Stoner, seconded by R. McDonald. The Authority agreed.

HEARING OF PATRONS

Diane Bowser – High Water Bill

Mrs. Bowser provided a letter stating her complaints and addressed the board. Mr. Landis provided explanation and will have Brian Lyle look into her complaints and meet with her afterward.

Mr. Sholl – Debt Service Fee and Water Bill

Mr. Sholl wanted to know why a letter wasn't sent out with information regarding the actual cost of the upgrade and when the fee would be finished. Mr. Landis explained the process of the sewer treatment plant upgrade that was required by DEP.

Mr. Hovis commented that the prior bills always had a debt service component built into the rate. It was broken out to help our customers understand that we are mandated to comply with the Chesapeake Bay requirements.

Mr. Landis agreed that it is particularly hard for the Hellam Township customers who already have the debt service for the sewer hook up. That debt service will be paid off in October of this year.

David Neiss – High Water Bill

Mr. Neiss is concerned that the Hellam Township debt service he is paying for is for the school line connected to the middle and high schools and believes that is unfair.

Mr. Klinedinst explained that the school district paid for their own line and it did not impact the amount owed by the Hellam Township customers.

Mr. Neiss requested the Authority provide periodic updates.

Mr. Landis commented that it is public information. He also explained the refinancing and the \$300,000 that we received and how we were able to make the necessary updates to the Hellam Street water tank without impacting the rates to our customers. The high school water tank infrastructure is in need of repair and there will be a need to replace the water lines on Hellam Street in the near future.

Dan Geltmacher – Debt Service Fee & Water Bill

Mr. Geltmacher wanted to know if the water company is still making money.

Mr. Landis explained we aren't making a huge profit. But now that it is paid for we need to reserve the money for the infrastructure repairs.

Erik White – Debt Service Fee

Mr. White wanted to know how the Debt Service is being assessed for the property owners. Mr. Hovis explained that the debt service charge is for every meter.

Neil Habacker – Mayor

Mayor Habacker explained to the residents about the MS4 and how that is going to impact every resident as well. The Borough is required to handle the stormwater regulations and they are going to be expensive but again they are being required by DEP.

Mr. Landis explained how the Authority functions with the Water, Sewer and Refuse all being their own company and are required to stand on their own. The Authority is working with the Borough Council to help manage the MS4. Most of the requirements are very similar to what the Authority currently does. It makes sense but the Authority also has many important projects to address. The feeling is the Authority board is qualified to help handle the MS4.

Mr. Landis also explained the history of Electroplaters and how we are now being mandated to make sure there is no contamination from the fire which happened prior to the Authority's purchase of the property. A grant was obtained to do the study and the Authority will be required to do any clean up that is required.

STEVE FULTON – ARM, Brownsfields Report

Mr. Fulton gave the presentation on the investigative work. His goal has been to save the Authority as much money as possible for any required remediation. Five sites had slight contamination. There is no cause for concern. One more soil sample needs to be gotten. There will be periodic sampling of the ground water 3 to 4 months apart. He will be presenting the information to DEP/EPA. The final report will present final remediation. Mr. Fulton feels everything is deep and nothing will be required to be capped. Putting down soil would be considered capping. The grant program is public involvement. After the final sampling, advertise for specific meeting.

FINANCIAL REPORTS – Keith Brenner

Mr. Brenner presented the financial reports for approval.

A motion was made by R. Abel, seconded by K. Stoner to approve the Check Registers. The Authority agreed.

A motion was made by K. Stoner, seconded by R. McDonald to approve the Financial Statements. The Authority agreed.

Mr. Brenner commented that the Auditors will be here the first week of March. The software has been updated for the debt service to be on the bills.

ENGINEERING REPORT – John Klinedinst (See Report)

Mr. Klinedinst reported that the ponds used at the sewer treatment plant cannot be used and need to be bypassed.

High School Water Tank – The work will need to be done during the summer when school is out. The 911 tower will be placed on a monopole next to the shelter as a permitted improvement. We will need to address the lease agreement. An insurance claim should be filed including the county's cost and to replace a new slab. Steve Hovis needs to work with Lorri on filing the claim. Projected bids received in April with awards made in May, work done between June and August. We will need to have a conversation with the school district as well as look for grants or funding.

SOLICITOR'S REPORT – Steve Hovis

Mr. Hovis had nothing to report and was excused at 5:40 p.m.

BUILDING & GROUNDS REPORT – Ron Abel

Mr. Abel reported that the Recreation Commission is planning on putting up a concession stand which will need a permit from Hellam Township. They are requesting permission for a 10x12 shed. The Authority granted permission for the shed.

GENERAL MANAGERS REPORT – Brian Lyle (See Report)

Wastewater Plant Inspection – DEP is requiring a flow pace sampling, which will require the installation of a new meter along with a flow proportional sampler. The purchase of the flow meter and sampler is required by DEP. P. Landis commented that if we do not do what is required we will be in violation and fined, but this can't happen again.

A motion was made by K. Stoner, seconded by J. Giandalia to purchase a Siemens 4" Magnetic Flow Meter and an Isc0 5800 Refrigerated Sampler in the amount of \$9,183.78. All members agreed with the exception of P. Landis.

J. Klinedinst commented that without the equipment required by DEP the plant is in violation. B. Lyle explained that DEP wants to help solve the issues with the plant and that they could have fined the Authority. P. Landis felt that they didn't notify us and we need to let them know we are going to the media.

B. Lyle reported that one of the DO Probe's needs to be replaced in the amount of \$4,484.24. J. Giandalia, motioned with R. McDonald seconding the motion. The Authority agreed. J. Klinedinst commented that this is equipment maintenance and an important part of operations.

OTHER BUSINESS

The 2nd grade class from York City School District will be visiting the Water and Sewer Plant on Thursday, May 14th. Mayor Kim Bracey may also be attending and possibly Governor Tom Wolf.

A motion to adjourn at 6:00 p.m. was made by K. Stoner and seconded by J. Giandalia. The Authority agreed.

Respectfully submitted,



Lorri Harmer, Recording Secretary